

## **MEMORANDUM**

Community Services Department

**DATE:** June 14, 2017

**TO:** Parks and Recreation Commission and Urban Forestry Board

**FROM:** Champika Valencia, Executive Assistant

J.P. de la Montaigne, Community Services Director

SUBJECT: Fiscal Year 2017-18 Parks and Recreation Commission Work Plan

### **RECOMENDATION**

Review and provide input on the Fiscal Year 2017-18 Parks and Recreation Commission Work Plan and forward to the City Council for approval.

### **BACKGROUND AND ANALYSIS**

City Council Policy A-23, "Work Item Referral Process for Council Advisory Bodies and Councilmember Committees," requires the Parks and Recreation Commission and Urban Forestry Board to prepare an annual work plan and submit to the City Council for review and approval. This report includes the draft work plan for Fiscal Year 2015-16.

#### **NEXT STEPS**

The Commission's proposed work plan will be presented to Council at the September 12, 2017 Council Meeting.

# **PUBLIC NOTICING** – Agenda posting.

CV-JPdIM/4/CSD 231-06-14-17M-E

Attachments: 1. Fiscal Year 2017-18 Draft Work Plan

2. <u>Council Policy A-23 - Work Item Referral Process for Council Advisory Bodies and Councilmember Committees</u>