



**MEMORANDUM**

**Library Services Department**

**DATE:** January 8, 2018  
**TO:** Library Board of Trustees  
**FROM:** Rosanne Macek, Library Services Director  
**SUBJECT:** **Library Report**

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**5.1 REMODEL UPDATE**

We are continuing to post regular updates on the library website here:

<http://mountainview.gov/libraryremodel>

Most of the work in the last few weeks has been behind the scenes, with walls going up in the new first floor staff area and in the new study room area on the second floor. Here are some things that are coming up:

- The community room will close January 8.
- The welcome desk will cease operation January 8 and will be removed January 10. This function will be incorporated into the Customer Service desk on the opposite side of the lobby.
- First floor restrooms will be complete January 11 and the second floor restrooms will close January 22.
- The children's area will close on January 15 at the double doors and at the lobby on January 22. The temporary children's collection near the holds area will be available starting January 16. This will be a small collection of popular materials while the main collection is packed and unavailable.
- Carpeting will begin on the second floor when we are closed for the holiday on January 15. We will start only with the area in front of the reference desk and the entire second floor will be done in stages over the coming months.
- Public internet stations should be returning the week of January 29 after the carpeting is done and the new furniture has arrived.
- Saturday and evening children's programs are being held at The View Teen Center and weekday programs are being held at the Center for Performing Arts. And we even made it on the marquee!



## **5.2 LIBRARY BEHAVIOR POLICY**

A draft of the proposed changes is attached. Updates have been proposed by the library staff, City Attorney's office, and the Library Board reviewed it at the December meeting.

## **6.1 ELECTION OF NEW CHAIR AND VICE CHAIR**

Following standard practice, each January the Library Board elects a new Chair and Vice Chair to serve for calendar year 2018.

## **LIBRARY PROGRAMS**

While storytimes have been moved to alternate locations, most adult programs are on hiatus. The following programs are not impacted by the remodel and will continue: Knit & Crochet Club on Friday afternoons in the Teen Zone, Sewing in the History Center on Monday evenings and Saturday mornings, Lawyers in the Library every other Tuesday evening on the second floor, Girls Who Code will start up again on Jan. 17 in the Teen Zone, our monthly bike clinics will continue the 3rd Saturday of each month in front of the Library, and we'll be starting an Introduction to HTML class in the Teen Zone on January 13.

**UPCOMING HOLIDAYS**

The Library will be closed January 15 for Martin Luther King Day and February 19 for President's Day. I will be on vacation January 15-26.