



# City of Mountain View

500 Castro Street,  
Mountain View, CA 94041

## Minutes

### Performing Arts Committee

*Committee Members Branyon, Mirza, Wise, Vice Chair Donahue and Chair Palay*

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Wednesday, January 17, 2018

6:15 PM

Atrium Conference Room

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#### 1. CALL TO ORDER

Chair Palay called the meeting to order at 6:18p.m.

#### 2. ROLL CALL

**Committee Member Mirza arrived at 6:49p.m.**

**Present:** 5 - Committee Member Branyon, Committee Member Mirza, Committee Member Wise, Vice Chair Donahue, and Chairperson Palay

#### 3. MINUTES APPROVAL

##### 3.1 Approval of Minutes.

The Performing Arts Committee approve the minutes of the November 15, 2017 meeting.

**Yes:** 4 - Committee Member Branyon, Committee Member Wise, Vice Chair Donahue, and Chairperson Palay

**Excused:** 1 - Committee Member Mirza

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC

#### 5. UNFINISHED BUSINESS

##### 5.1 One-Act Play Festival Subcommittee Report.

This item was considered out of agenda order.

**SPEAKING FROM THE FLOOR IN SUPPORT (OR IN OPPOSITION) AND/OR WITH RECOMMENDATIONS AND CONCERNS:** Raymond Chan, inquired into Janis Bergmann of Foothill Drama Department's involvement with the project.

No action was taken.

##### 5.2 501(c)(3) Presents.

This item was considered out of agenda order.

No action was taken.

**5.3                    SecondStage Fee Waiver Program.**

This item was considered out of agenda order.

**MOTION M/S Branyon/Mirza - To: approve 100% of waiveable fees for Celeste Chiam.**

**The motion carried by the following vote:**

**Yes:** 5 - Committee Member Branyon, Committee Member Mirza, Committee Member Wise, Vice Chair Donahue, and Chairperson Palay

**5.4                    SecondStage Home Compay Program Selection Process.**

This item was considered out of agenda order.

**SPEAKING FROM THE FLOOR IN SUPPORT (OR IN OPPOSITION) AND/OR WITH RECOMMENDATIONS AND CONCERNS: Ramond Chan inquired into Upstage Theatre's 501(c)(3) status.**

No action was taken.

**6. NEW BUSINESS****6.1                    Election of Officers.**

This item was considered out of agenda order.

**MOTION M/S Donahue/Branyon - To: Elect Daniel Palay as Chair of the Performing Arts Committee.**

**The motion carried by the following vote:**

**Yes:** 4 - Committee Member Branyon, Committee Member Wise, Vice Chair Donahue, and Chairperson Palay

**Excused:** 1 - Committee Member Mirza

**MOTION M/S Palay/Branyon - To: Elect Carol Donahue as Vice Chair of the Performing Arts Committee.**

**The motion carried by the following vote:**

**Yes:** 4 - Committee Member Branyon, Committee Member Wise, Vice Chair Donahue, and Chairperson Palay

**Excused:** 1 - Committee Member Mirza

**6.2                    PAC Ad Hoc Committees.**

This item was considered out of agenda order.

**MOTION M/S Palay/Mirza - To: Update the Performing Arts Committee Ad Hoc Committees list as follows: sunset the SecondStage Fee Waiver Program, sunset the High School One-Act Festival program committee, remove the year from the One-Act Play Festival Planning Committee title and replace Chair Palay with Committee member Branyon, and update the title of 501(3) (3) Formation Committee to MV Presents Liason Committee.**

**The motion carried by the following vote:**

**Yes: 5 -** Committee Member Branyon, Committee Member Mirza, Committee Member Wise, Vice Chair Donahue, and Chairperson Palay

**6.3                    Brown Act Overview by the City Attorney's Office.**

This item was considered out of agenda order.

No action was taken.

**6.4                    PAC Member Photo.**

No action was taken.

**7. COMMISSION/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS****7.1                    PAC Revenue and Expense Spreadsheet.**

Each Committee member introduced themselves to new Committee member Wise.

**SPEAKING FROM THE FLOOR IN SUPPORT (OR IN OPPOSITION) AND/OR WITH RECOMMENDATIONS AND CONCERNS:** Rayond Chan introduced himself as a former Committee member.

**8. ADJOURNMENT - At 6:48 p.m., Chair Palay adjourned the meeting to the next Performing Arts Committee meeting to be held on January 17, 2018, in the Atrium Conference Room, 500 Castro Street.**

**AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES**

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.

- Questions and comments regarding the agenda may be directed to Jenn Poret at 650-903-6556.

- Interested persons may review the agenda and staff reports at the Mountain View Center for the Performing Arts beginning the Friday before each regular meeting. Staff reports are also available during each meeting.

- SPECIAL NOTICE-Reference: Americans with Disabilities Act, 1990  
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Mountain View Center for the Performing Arts office at 650-903-6565 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.

- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.

- SPECIAL NOTICE-Any writings or documents provided to a majority of the Performing Arts Committee regarding any item on this agenda will be made available for public inspection in the Center for the Performing Arts office, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

**ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE**

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.

- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.

- Anyone requiring Spanish interpretation services will be afforded twice the allotted speaking time allowed for each specific item.