



MEMORANDUM

CSFRA, Community Development Department

DATE: May 21, 2018

TO: Members of the Rental Housing Committee

FROM: Andrea Kennedy, Administrative Analyst
Anky van Deursen, Associate Planner

SUBJECT: Rental Housing Committee Meeting Schedule

RECOMMENDATION

To adopt a Resolution to revise the meeting schedule for the remainder of calendar year 2018.

INTRODUCTION

On October 23, 2017 the Rental Housing Committee established a meeting schedule for the calendar year 2018. Due to scheduling conflicts in the month of June, staff recommends to combine the June 11 and June 25 meetings into one meeting on June 18, 2018. Staff also suggests reserving dates in case RHC meetings are needed in the months of July and/or August for possible closed session and/or appeal meetings. Meetings will start at 7:00 PM, unless there is a closed session scheduled in which case the starting time will be 6:00 PM. The following changes and additional meeting dates are proposed for the Rental Housing Committee to convene for the rest of calendar year 2018:

PROPOSED CHANGES TO MEETING SCHEDULE:

Monday	June 11, 2018	7:00 p.m.
Monday	June 18, 2018	7:00 p.m.
Monday	June 25, 2018	7:00 p.m.
Monday	July 23, 2018	7:00 p.m.
Monday	August 27, 2018	7:00 p.m.
Monday	September 10, 2018	7:00 p.m.
Monday	September 24, 2018	7:00 p.m.
Monday	October 22, 2018	7:00 p.m.
Monday	November 12, 2018	7:00 p.m. (Veterans Day, City Hall closed)
Monday	November 19, 2018	7:00 p.m.
Monday	December 10, 2018	7:00 p.m.

The RHC can schedule additional meetings, either as regular or special meetings.

PUBLIC NOTICING – Agenda posting.

ATTACHMENTS

1. Resolution to revise RHC Meeting Schedule
Exhibit A: Revised RHC Meeting Schedule for the remainder of calendar year 2018