



DATE: June 5, 2018

CATEGORY: Consent

DEPT.: Community Development

TITLE: **Authorize Professional Services
Contract – Michael Baker
International for Planning Services**

RECOMMENDATION

Authorize the City Manager, or his designee, to enter into a professional services contract with Michael Baker International for planning services from July 1, 2018 through June 30, 2020, for a total contract amount not to exceed \$440,000.

BACKGROUND

The Planning Division continues to experience a high level of development activity. While several budgeted planning positions have recently been filled to help with this increased workload, the Planning Division is still in need of additional planning consultant assistance to help manage development projects. The Planning Division has used Michael Baker International over the past several years to provide planning services.

ANALYSIS

State law requires development projects to be processed in a timely manner. The proposed planning services contract would work predominantly on development projects (cost recovery) on a three-quarter-time basis.

FISCAL IMPACT

The planning services contract would be funded primarily through cost recovery funds.

ALTERNATIVES

1. Do not authorize the contract.
2. Provide other direction to staff.

PUBLIC NOTICING – Agenda posting.

Prepared by:

Martin Alkire
Principal Planner

Approved by:

Randal Tsuda
Community Development Director

Audrey Seymour Ramberg
Assistant City Manager

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