

PARKS AND RECREATION COMMISSION AND URBAN FORESTRY BOARD WORK PLAN
Fiscal Year 2018-19

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
Ongoing Work Items			
1. Acknowledge Friends of R House Annual Report		September 2018	A report will be sent to the Commission via e-mail
2. Acknowledge Cuesta Tennis Center Operator Annual Report		September 2018	A report will be sent to the Commission via e-mail
3. Acknowledge Friends of Stevens Creek Trail Annual Report		September 2018	A report will be sent to the Commission via e-mail
4. Acknowledge Friends of Deer Hollow Farm Annual Report		September 2018	A report will be sent to the Commission via e-mail
5. Acknowledge Mountain View Trees Annual Report		September 2018	A report will be sent to the Commission via e-mail or presented at a meeting FY 2017-18 update
6. Provide input on CSD operations budget requests		December 2018	
7. Parks project update		December 2018	
8. Park Land Fund midyear update		December 2018	
9. Election of officers (Chairperson and Vice Chairperson)		January 2019	
10. Real Estate activity update		April 2019	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
11. Review and provide input on parks in-lieu fees recommendations		April 2019	
12. Review annual CSD operating budget		May 2019	
13. Review and provide input on annual work plan		June 2019	
14. Review Heritage tree appeals		Ongoing/as needed	
15. Recognize youth sports organizations		Ongoing/as needed	
16. Naming of parks		As needed	
17. Review and provide input on Public Works Department capital projects related to parks and trails		As needed	Capital Project
Fiscal Year 2018-19 Work Items			
1. Friends of Deer Hollow Farm Agreement		September 2018	
2. Friends of Rengstorff House Agreement		September 2018	
3. Community Garden Policies and Fee Structure		October 2018	
4. Review and provide input on Wyandotte Park Conceptual Plan		September 2018	Capital Project
5. Review and provide input on Evandale Mini Park Conceptual Plan		September 2018	Capital Project

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
6. Review and provide input on the design of Rengstorff Aquatics Center Replacement		January 2019	Capital Project
7. Review and provide input on Colony Creek Connection to Permanente Creek Trail		January/February 2019	Capital Project
8. FAP (Financial Assistance Program) Review		February 2019	