

RENTAL HOUSING COMMITTEE
RESOLUTION NO. RHC-____
SERIES 2018

A RESOLUTION OF THE RENTAL HOUSING COMMITTEE
OF MOUNTAIN VIEW ADOPTING THE FISCAL YEAR 2018-19 BUDGET
AND ESTABLISHING A RENTAL HOUSING FEE SUFFICIENT TO
SUPPORT THE FISCAL YEAR 2018-19 BUDGET

WHEREAS, Section 1709(d)(7) of the Community Stabilization and Fair Rent Act (CSFRA) authorizes and requires the Rental Housing Committee (RHC) to establish a budget for the reasonable and necessary implementation of the provisions of the CSFRA, including, without limitation, the hiring of necessary staff, and charging fees as set forth in the CSFRA in an amount sufficient to support that budget, and reimbursement of all funds advanced by the City of Mountain View for operational and one-time costs; and

WHEREAS, Section 1709(j)(1) requires all landlords subject to the CSFRA to pay a per-unit Rental Housing Fee on an annual basis, and requires the RHC to determine the amount of the Rental Housing Fee; and

WHEREAS, the RHC publicly noticed meetings and solicited input on the Fiscal Year 2018-19 Proposed Budget on May 21, 2018 and June 18, 2018, respectively; and

WHEREAS, the adoption of a Rental Housing Fee is an integral component of the Fiscal Year 2018-19 Budget, which shall be incorporated into the City's Master Fee Schedule; and

WHEREAS, City departments provide administrative and management services to the RHC in connection with the Fiscal Year 2018-19 Budget and Rental Housing Fee; and

WHEREAS, minor adjustments and corrections to the Fiscal Year 2018-19 Budget and Rental Housing Fee may be required to ensure orderly administration and, therefore, the RHC desires to provide authority to the City's Finance and Administrative Services Director to perform such adjustments;

NOW, THEREFORE, BE IT RESOLVED by the Rental Housing Committee as follows:

1. The Fiscal Year 2018-19 Proposed Budget, in the amount of \$2,310,251, attached as Exhibit A, and the fund schedule attached as Exhibit B, plus any amendments approved by the RHC on June 18, 2018, is hereby adopted as the Fiscal Year 2018-19 budget of the RHC.

2. The Rental Housing Fee is hereby adopted as set forth in Exhibit C and shall be incorporated into the City's Master Fee Schedule.

3. The Finance and Administrative Services Director is hereby authorized to make adjustments and corrections to budgeted amounts for reasons such as: (a) amendments adopted by the RHC; (b) adjustments for internal service charges and administrative overhead reimbursements; and (c) other corrections as necessary. The Finance and Administrative Services Director is hereby authorized to determine the budgeted amounts for implementation of the decisions made at the public meeting and will report the final Adopted Budget and any reconciling changes in the compilation of the budget to the RHC by an informational memorandum and will file said final Adopted Budget with the City Clerk's Office.

PJK/4/CDD/RHC
546-06-18-18rhcr-E

Exhibits: A. Fiscal Year 2018-19 CSFRA/RHC Proposed Budget
B. Fiscal Year 2018-19 CSFRA/RHC Fund Schedule
C. CSFRA/RHC Rental Housing Fee