

PARKS AND RECREATION COMMISSION AND URBAN FORESTRY BOARD WORK PLAN
Fiscal Year 2019-20

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
Recurring Work Items			
1. Provide Input on CSD Operations Budget Requests		December 2019	
2. Parks Project Update		December 2019	
3. Park Land Fund Midyear Update		December 2019	
4. Real Estate Activity Update		December 2019	Before Dennis leaves
5. Election of Officers (Chairperson and Vice Chairperson)		January 2020	
6. Acknowledge Friends of R House Annual Report		February 2020	A report will be sent to the Commission via e-mail or presented at a meeting
7. Acknowledge Cuesta Tennis Center Operator Annual Report		February 2020	A report will be sent to the Commission via e-mail or presented at a meeting
8. Acknowledge Friends of Stevens Creek Trail Annual Report		February 2020	A report will be sent to the Commission via e-mail or presented at a meeting
9. Acknowledge Friends of Deer Hollow Farm Annual Report		February 2020	A report will be sent to the Commission via e-mail or presented at a meeting
10. Acknowledge Canopy Annual Report		February 2020	A report will be sent to the Commission via e-mail or presented at a meeting
11. Review and Provide Input on Parks In-Lieu Fees Recommendations		April 2020	
12. Review Annual CSD Operating Budget		May 2020	
13. Review and Provide Input on Annual Work Plan		June 2020	
14. Review Heritage Tree Appeals		As needed	
15. Recognize Youth Sports Organizations		As needed	
16. Naming of Parks		As needed	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
17. Review and Provide Input on Public Works Department Capital Projects Related to Parks and Trails		As needed	Capital project
Fiscal Year 2019-20 Work Items			
1. South Whisman Park Concept review		September 2019	
2. Robert's Rules of Order/Brown Act presentation		September 2019	Once new Commissioners on board
3. Mountain View High School football monument at Eagle Park		September 2019	
4. Financial Assistance Program (FAP) review		November 2019	
5. Review and provide input on the design of the Rengstorff Aquatics Center renovation		October 2019	
6. Park Land Dedication Ordinance review		November 2019	Before Dennis retires, after Council Study Session
7. All-inclusive playground design review		November 2019	
8. Review After-School Program audit		January 2020	
9. 400 San Antonio design review and naming		May 2020	