

**BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN**  
**Fiscal Year 2019-20**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
A. Review, prioritize, and recommend bicycle and pedestrian projects for the annual TDA Article 3 funding application cycle	Preliminary review of potential projects  VTA call for projects announcement	Spring 2020  Spring 2020	
B. Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Mobility Chapter, Precise Plans, City Code revisions, and Zoning Ordinance bicycle parking requirements)	As required/requested		
C. Review City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and make recommendations on improvements	Ongoing	Ongoing	
D. Make recommendations on capital improvements to bicycle/pedestrian facilities	Annual Capital Improvement Program (CIP) development and approval process	March 2020	
E. Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments	As directed by the City Council		
F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and people with disabilities	As identified by staff		

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
G. Promote bicycle and pedestrian safety via the City website and programs	Ongoing	Ongoing	
H. Coordinate with City departments and advisory bodies, other jurisdictions within Santa Clara County, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters	<p>City representative attend monthly VTA BPAC meeting</p> <p>Attend/participate in Association of Pedestrian and Bicycle Professionals (APBP) webinar events offered through the VTA (subject to B/PAC member availability)</p> <p>Explore conducting a joint meeting with one other city B/PAC (e.g., Los Altos, Palo Alto, Sunnyvale)</p> <p>Pursue coordination activities as opportunities are identified</p>	<p>Ongoing</p> <p>Ongoing</p> <p>TBD</p> <p>Ongoing</p>	<p>Joint meeting with Sunnyvale BPAC to be scheduled in 2019-20</p>
I. Monitor Pedestrian Master Plan (PMP) and Bicycle Transportation Plan (BTP) performance measures, trends, and targets to assess progress in improving the City's pedestrian and bicycle environment	Receive/review Police Department data on pedestrian/vehicle, bicycle/vehicle, and pedestrian/bicycle collisions	Quarterly	Q1 Review: April 24, 2019

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
J. Monitor performance measures, trends, and targets to assess progress in improving the number of students walking or bicycling to school	<p>Kickoff events of new SRTS program Summer 2019.</p> <p>Develop new Safe Routes to School (SRTS) program material and surveys</p>	<p>Summer 2019</p> <p>Summer 2019</p>	Contract executed
<p>K. Promote and participate in events to encourage bicycling and walking (subject to B/PAC members' availability)</p> <p>Annual review of Pedestrian Master Plan (PMP) document</p>	<p>Farmers' Market</p> <p>Arbor Day</p> <p>Annual Spring Parade</p> <p>Bike to School Day(s)</p> <p>Bike to Work Day</p> <p>SVBC 2019 Bike Summit and mobility themed</p> <p>Thursday Night Live</p> <p>2019 CNC Neighborhood Meetings</p> <p>B/PAC agenda item</p>	<p>Ongoing</p> <p>March 2020</p> <p>April 2020</p> <p>October 8, 2019</p> <p>May 2020</p> <p>August 1, 2019</p> <p>July 11, July 18, July 25, August 1, August 8, August 15</p> <p>September 26, October 10</p> <p>February 2020</p>	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>FY 2019-20 Work Items</i>			
1. Continue to review proposal/ plan for adopting and implementing a Vision Zero Policy/Program.	Reviewed by City Council on January 15, 2019	Fall 2019	Policy slated for adoption 2019  Program to be developed subsequently
2. Continue to review plans to develop a regional bike route from Redwood City to Mountain View.	Review Alignment Alternatives Study.	Summer 2020	Study to be completed FY 2019-20.

**DOWNTOWN COMMITTEE WORK PLAN**  
**Fiscal Year 2019-20**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
A. Recommend programs, projects, and policies to implement the vision for downtown	<p>Updates from City staff regarding downtown development projects and new businesses</p> <p>Updates from City staff on the development of City-owned properties.</p> <p>Updates on projects and policies which are tangentially connected to the downtown.</p> <p>Receive updates on potential updates to the Downtown Precise Plan.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>TBD</p>	
B. Support City economic development initiatives in the downtown	<p>Discuss opportunities to support and retain a diverse mix of downtown retailers</p> <p>Discuss opportunities to support the downtown corporate community</p> <p>Coordinate panel discussions on challenges facing downtown businesses.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
C. Promote a variety of business outreach services and activities to create a viable downtown	<p>Quarterly updates from the Chamber of Commerce and Central Business Association</p> <p>Form a marketing subcommittee to discuss opportunities to promote the downtown locally and regionally</p> <p>Discuss opportunities to provide downtown public restrooms.</p>	<p>Ongoing</p> <p>TBD</p> <p>TBD</p>	
D. Make recommendations on the development and maintenance of downtown public parking facilities	<p>Continued implementation of downtown parking programs</p> <p>Review downtown parking occupancy data, including parking permit information</p>	<p>Ongoing</p> <p>Ongoing</p>	
E. Provide the City Council with recommendations on the assessment districts (the Business Improvement Areas and Parking Maintenance Assessment District)	<p>Business Improvement Areas renewal</p> <p>Downtown Parking Maintenance Assessment District renewal</p>	<p>Fall 2019</p> <p>Spring 2020</p>	Annual renewal
<b><i>Fiscal Year 2019- 20 Work Items</i></b>			
1. Continue implementation of the Downtown Economic Vitality Program	<p>Discuss the Urban Land Institute – Technical Assistance Panel.</p> <p>Continue to discuss opportunities for a downtown storefront pilot program and collaborate with the Visual Arts Committee.</p>	<p>Fall 2019</p> <p>Fall 2019</p>	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
	<p>Discuss and launch a downtown branding campaign.</p> <p>Coordinate business resource workshops with the CBA and Chamber.</p>	<p>Winter 2020</p> <p>Ongoing</p>	
<p>2. Implementation of downtown parking programs</p>	<p>Discuss and review the Downtown Parking Management Strategy.</p> <p>Discuss opportunities for shared parking agreements with private property owners.</p> <p>Discuss and review the Downtown Valet Parking Pilot Program.</p> <p>Discuss the Downtown Parking Permit Program.</p> <p>Updates from the Police Department regarding downtown parking enforcement efforts.</p> <p>Begin to discuss opportunities to expand the utilization of parking technology.</p> <p>Discuss the existing Parking District boundaries and opportunities to expand the district.</p>	<p>Fall 2019 to Winter 2020</p> <p>Fall 2019</p> <p>Winter 2020</p> <p>Winter 2020</p> <p>Spring 2020</p> <p>Summer 2020</p> <p>TBD</p>	
<p>3. Receive updates on transportation related initiatives</p>	<p>Receive updates on the bike share pilot program.</p> <p>Receive updates on the Personal Delivery Device Pilot Program.</p>	<p>TBD</p> <p>Winter 2020</p>	

**ENVIRONMENTAL PLANNING COMMISSION WORK PLAN**  
**Fiscal Year 2019-20**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<b><i>Ongoing Work Items</i></b>			
1. Terra Bella Visioning and Development Principles		Fall 2019	Ongoing
2. East Whisman Precise Plan		Fall 2019	Ongoing
3. North Bayshore District Sustainability Performance Measures		June 2020	Ongoing
4. Regional Planning – Plan Bay Area		TBD	Ongoing
<b><i>Fiscal Year 2019-20 Work Items</i></b>			
1. Gateway Master Plan		February 2020	Start date May 2019
2. Affordable Housing Implementation Items		TBD	TBD
3. Citywide TDM Ordinance		January 2020	
4. Downtown Precise Plan		October 2019	
5. R3 Zoning Standards Update		October 2019	
6. SB 743 (VMT/CEQA compliance)		June 2019	
7. General Plan and Housing Element Annual Implementation Report		Spring 2020	
8. General Plan, Precise Plan, and Zoning Ordinance Amendments; Master Plans		As proposed	



**HUMAN RELATIONS COMMISSION WORK PLAN**  
**Fiscal Year 2019-20**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
A. Participate in and provide recommendations to the City Council regarding funding allocations for CDBG and HOME funding	CDBG/HOME process discussion HRC hearing on CDBG/HOME capital projects Council hearing – TBD	February 2020 March 2020 Spring 2020	
B. Sponsor/organize two Civility Roundtable discussions and/or community dialogue with the purpose to develop positive and productive community relations	A subcommittee will be formed to work on developing topics for the proposed events  The subcommittee will provide a report that summarizes the event and a report on the outcome of the event	September 2019  October 2019 to June 2020	
C. Respond to City Council referrals and/or inquiries from other City advisory bodies regarding topics and issues of mutual interest	As assigned	Ongoing	
D. Distribute HRC activity funding relevant to the annual budget allocation (\$2,750)	The HRC recommends that the FY 2019-20 funding be used for the CRT events and/or community event as needed.	Fall 2019-Spring 2020	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
E. Attend events put on by the Santa Clara County HRC, CAHRO, and other HRCs	Attend the CAHRO Human Rights Conference and/or events  Other events as scheduled	TBD	
F. Attend, participate in, and observe the Council Neighborhoods Committee meetings	Attend as scheduled	Scheduled for fall: <ul style="list-style-type: none"> <li>• Central Neighborhoods Area - September 26, 2019 - 7 pm, Edith Landels School, 115 West Dana Street</li> <li>• Springer/Cuesta/Phyllis Neighborhood Area, October 10, 2019 - 7 pm, Benjamin Bubb School, 525 Hans Avenue</li> </ul>	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
		<ul style="list-style-type: none"> <li>CNC Work Plan Review, November 14 – 6:00 p.m., Plaza Conference Room, City Hall, 500 Castro Street</li> </ul>	
G. Commissioners will join a neighborhood association contact list to receive updates on neighborhood happenings	Ongoing	Monthly	
H. Participate in the annual Spring Family Parade	Attend event in April	Date TBA	
I. Commit to doing personal community outreach	Ongoing	Ongoing	
J. Receive an update from the Police Department (PD) to review/ discuss PD's programs and services	Update to be scheduled	Spring 2020	
K. Act as a resource, as needed, for human relations-related needs for any City department and community efforts	Ongoing	TBD	
L. Receive an update from the Multilingual Community Outreach Program to review/ discuss programs and services	Update to be scheduled	Spring 2020	
M. Participate in Santa Clara County discussions to establish a North County LGBTQ+ resources center	Ongoing	Fall 2019-Spring 2020	
<b><i>Fiscal Year 2019-20 Work Items</i></b>			
1. Conduct a needs and assets assessment to learn more about the resources, services, policies, and programs that are currently available for immigrant communities that reside in Mountain View (carried forward from Fiscal Year 2018-19)	The subcommittee will provide a report back to the HRC.	Fall 2019	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
2. Receive an informational update on the Human Rights Analytical Framework pilot program (carried forward from Fiscal Year 2018-19)	Receive a staff update on the Human Rights Analytical Framework pilot program	November 2019	
3. Raise awareness/education about Human Trafficking, Wage Theft, Labor Trafficking issues (Educational Forum, Speaker Series, and/or other communication channels similar to the Understanding Islam speaker series)	A subcommittee will be formed in September 2019	Fall 2019-Spring 2020	
4. Research, draft, and recommend a City policy to improve access at City Council meetings and public hearings for people with disabilities (e.g., American Sign Language (ASL) interpretation for deaf and hard-of-hearing residents)	Receive a staff update on the City's ADA policy and 2019-20 work plan A subcommittee will be formed in October 2019	October 2019	
5. Plan a discussion, educational forum, communication, or training on "How to be an Ally" to people of color, women, LGBTQI, etc.	A subcommittee will be formed in September 2019	Fall 2019-Spring 2020	
6. Wage Theft (Participate in the City Work Plan as mutually agreed upon)	Receive a staff update on the City's Wage Theft Work Plan	Spring 2019	
7. Homelessness and Unstably Housed (Participate in the City Work Plan as mutually agreed upon)	Receive a staff update on the status of the City's Homelessness and Unstably Housed Work Plan	September 2019	

**LIBRARY BOARD OF TRUSTEES WORK PLAN**  
**Fiscal Year 2019-20**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
A. Accept donations	Accept money and property donated to the City for Library purposes	Ongoing	Monthly
B. Review and revise policies as needed	Adopt and revise policies for the administration and protection of the Library	Ongoing	Review at least two policies per year
C. Chair or designee to attend quarterly Mayor's meetings	Attend quarterly meetings with the Mayor and other board and commission members	As scheduled	Schedule of meetings determined by the City Clerk's Office
D. Review Library usage statistics biannually	Regularly review Library statistics to evaluate usage pattern and trends	Biannually	To be discussed twice a year in conjunction with City Performance Measures
E. Annual work plan	Prepare annual work plan to be approved by the City Council each June	Draft in May and final in June	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Fiscal Year 2019-20 Work Items</i>			
1. Annual meeting with Friends of the Mountain View Library	Hold annual joint meeting with the Friends of the Mountain View Library Board to share how each group is supporting Library services for the City	August or September 2019	
2. Customer Survey	Review and provide input of questions for Customer Survey; review responses and make recommendations based on responses	August - December 2019	
3. One to two discussions of "hot topics" in public libraries.	Keep up-to-date with current trends in public libraries by holding one to two discussions of "hot topics."	To be scheduled one to two times per year	

**PERFORMING ARTS COMMITTEE WORK PLAN**  
**Fiscal Year 2019-20**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<b><i>Ongoing Work Items</i></b>			
A. Continue partnership with MV Presents in support of MVCPA			In 2017, an interested group formed <i>MVPresents</i> , a nonprofit organization intended to present events at MVCPA.
B. Continue to produce and develop High School One-Act Festival (with area high schools and other interested organizations)	Select participants.  Implement plan for 2019-20 festival.  Evaluate and revise plans for the following year	Fall 2019  Dec. 2019 – Feb. 2020  Spring 2019	Planning under way for February 2020 festival
C. Develop one or two additional outreach events			
D. Develop partnerships with other committees/commissions			
E. Review SecondStage Fee Waiver applications as needed			
<b><i>Fiscal Year 2019-20 Work Items</i></b>			
1. Continue implementing SecondStage Home Company Program	Accept and review applications for SecondStage Home Company Program	All year as necessary	UpStage Theatre was giving SecondStage Home Company status in February 2018.  Additional applications to be reviewed as they are received

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
2. Participate in or present National Arts and Humanities Month events		October 2019	
3. Home Company annual review presentations		August – TWSV  September – PYT  October – UpStage Theatre	



**PARKS AND RECREATION COMMISSION AND  
URBAN FORESTRY BOARD WORK PLAN  
Fiscal Year 2019-20**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
1. Provide Input on CSD Operations Budget Requests		December 2019	
2. Parks Project Update		December 2019	
3. Park Land Fund Midyear Update		December 2019	
4. Real Estate Activity Update		December 2019	
5. Election of Officers (Chairperson and Vice Chairperson)		January 2020	
6. Acknowledge Friends of R House Annual Report		February 2020	A report will be sent to the Commission via e-mail or presented at a meeting
7. Acknowledge Cuesta Tennis Center Operator Annual Report		February 2020	A report will be sent to the Commission via e-mail or presented at a meeting
8. Acknowledge Friends of Stevens Creek Trail Annual Report		February 2020	A report will be sent to the Commission via e-mail or presented at a meeting
9. Acknowledge Friends of Deer Hollow Farm Annual Report		February 2020	A report will be sent to the Commission via e-mail or presented at a meeting
10. Acknowledge Canopy Annual Report		February 2020	A report will be sent to the Commission via e-mail or presented at a meeting
11. Review and Provide Input on Parks In-Lieu Fees Recommendations		April 2020	
12. Review Annual CSD Operating Budget		May 2020	
13. Review and Provide Input on Annual Work Plan		June 2020	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
14. Review Heritage Tree Appeals		As needed	
15. Recognize Youth Sports Organizations		As needed	
16. Naming of Parks		As needed	
17. Review and Provide Input on Public Works Department Capital Projects Related to Parks and Trails		As needed	Capital project
18. Robert's Rules of Order/Brown Act Presentation		As needed	
<b><i>Fiscal Year 2019-20 Work Items</i></b>			
1. South Whisman Park Concept Review		September 2019	
2. Financial Assistance Program (FAP) Review		November 2019	
3. Park Land Dedication Ordinance Review		November 2019	
4. Review and Provide Input on the Design of the Rengstorff Aquatics Center Renovation		December 2019	
5. Review After-School Program Audit		January 2020	
6. 400 San Antonio Design Review and Naming		May 2020	
7. All-Inclusive Playground Design Review		TBD	
8. Mountain View High School Football Monument at Eagle Park		TBD	

**SENIOR ADVISORY COMMITTEE WORK PLAN**  
**Fiscal Year 2019-20**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
<p>A. Provide enhanced awareness of senior issues within a diverse community, increase outreach, and ensure the greatest quality of service possible by the Senior Advisory Committee (SAC)</p>			<p>Overarching mission of the SAC</p> <p>Forward the 2019 State of Mountain View Seniors Report to City Council – Fall 2019.</p>
<p>B. Communications Subcommittee – Priority mission is to communicate with Mountain View seniors via the following methods:</p> <ul style="list-style-type: none"> <li>• Identify speakers</li> <li>• Use City website, City Facebook, NextDoor website to communicate important information and updates to seniors</li> <li>• Provide communication support to full SAC and subcommittees considering the following:               <ul style="list-style-type: none"> <li>– Specific communication subjects</li> <li>– Education workshops</li> <li>– Education materials</li> <li>– Articles and information for media outlets (i.e., <i>Mountain View Voice</i>, KMVT)</li> </ul> </li> </ul>	<p>Continue to provide content to staff for the City website and the Senior Center Facebook Page</p> <p>Provide various workshops on senior issues</p> <p>SAC to provide an outreach table and distribute informational material regarding the Senior Center and the SAC at community events</p>		<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<p>C. Senior Center Subcommittee – Priority mission is to maintain an active presence at the Senior Center and to provide education and support to enhance senior programs for the community</p> <ul style="list-style-type: none"> <li>• Organize an annual Meet and Greet at the Nutrition Program with City Council and SAC members</li> <li>• Provide an educational workshop series at the Senior Center</li> <li>• Support the Senior Center through sharing resources and new program ideas with the Senior Center and Community Services Agency (CSA)</li> </ul>	<p>Conduct monthly Alzheimer’s screenings.</p> <p>Conduct annual Meet and Greet with City Council.</p> <p>Provide educational workshops at the Senior Center.</p> <p>Develop a calendar and implementation strategy to recognize multi-cultural events at the Senior Center.</p>	<p>Spring 2020</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>



Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<p>E. Continue dialogue to share challenges of seniors and people with disabilities aging in Mountain View with other commissions and committees such as:</p> <ul style="list-style-type: none"> <li>• Council Transportation Committee</li> <li>• City of Mountain View ADA Coordinator</li> <li>• Parks and Recreation Commission</li> <li>• Human Relations Commission</li> <li>• Downtown Committee</li> <li>• Performing Arts Committee</li> <li>• Environmental Planning Commission</li> <li>• Bicycle/Pedestrian Advisory Committee</li> <li>• Youth Advisory Committee</li> <li>• Age-Friendly Task Force</li> <li>• Other Agencies</li> <li>• Other City Committees and Commissions</li> </ul>			Ongoing
<b><i>Fiscal Year 2019-20 Work Items</i></b>			
1. Promote and facilitate completion of 2020 Census by Mountain View Seniors – Seniors Count!			
2. Recognize the anniversary of Mountain View receiving the Age-Friendly City Designation from the WHO.	February 2020		

**VISUAL ARTS COMMITTEE WORK PLAN**  
**Fiscal Year 2019-20**

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Ongoing Work Items</i>			
A. Recommend visual art for the Center for the Performing Arts – Visual Art Exhibition for the 2020 Season	Review, select, and promote the art	Fall 2019	
B. Provide the City Council with recommendations on the selection of art and artists for qualifying capital improvement projects.	Continue to receive updates on public art for the Wyandotte Park, including grand opening	Fall 2019	
	Recommend public art for the Mora-Ortega Park	Fall 2019	
	Recommend public art for the Public Safety Training Facility	Fall 2019	
	Recommend public art for South Whisman Park	Winter 2020	
C. Continue to collaborate with private and nonprofit organizations on visual arts opportunities.	Receive information at VAC meetings and discuss partnership opportunities or provide recommendations	Ongoing	
D. Increase outreach for Call for Artists opportunities.	Identify local artists' groups/organizations who would be interested in receiving the Call for Artists opportunities	Ongoing	

Title and Description	Key Milestones	Date (per milestone)	Current Status/Notes
<i>Fiscal Year 2019-20 Work Items</i>			
1. Develop a Public Art Strategy	Review and discuss the draft strategy  Receive updates on the progress of the strategy  Provide assistance to the consultant	Fiscal Year 2019-20	Review and discuss the draft strategy
2. Continue implementation of the Sidewalk Studio Pilot Program.	Develop Phase 2 of the pilot program, including locations  Review, select, and promote the art	Summer 2019	
3. Collaborate with the Downtown Committee on the Downtown Storefront Pilot Program.	Develop a pilot program in coordination with the Downtown Committee.	Fiscal Year 2019-20	
4. Host end-of-year art celebration for the Center for the Performing Arts 2019 exhibition.	Provide event planning assistance.	November 2019	