



DATE: May 5, 2020

CATEGORY: Consent

DEPT.: Community Development

TITLE: **Professional Services Agreement for Planning Services**

RECOMMENDATION

Authorize the City Manager, or her designee, to execute a professional services agreement with Netto Planning Services, LLC, to provide planning services for an amount not to exceed \$125,000 for Fiscal Year 2020-21.

BACKGROUND

The Planning Division requires the assistance of planning consultants to help manage the high volume of planning projects in a timely manner as required by State law. Planning consultants work on development projects that are funded by developers through cost-recovery accounts.

On April 28, 2020, the City Council amended an existing professional services agreement with Netto Planning Services, LLC, for consulting services through June 30, 2020.

ANALYSIS

In order to continue to meet State timelines for processing development projects, it is necessary to continue consulting services beyond the current agreement term this fiscal year. The recommended action seeks approval of a new professional services agreement with Netto Planning Services, LLC, for Fiscal Year 2020-21.

FISCAL IMPACT

These planning services are funded primarily through cost-recovery funds. Any costs not recovered by fees would be funded through salary savings.

ALTERNATIVES

1. Do not authorize the recommended agreement.
2. Provide other direction to staff.

PUBLIC NOTICING – Agenda posting.

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Attachment: 1. Scope of Services