



DATE: June 23, 2020

CATEGORY: Consent

DEPT.: Finance and Administrative Services

TITLE: **Adopt a Resolution Designating Applicant's Agent for Non-State Agencies**

RECOMMENDATION

Adopt a Resolution Approving the California Governor's Office of Emergency Services (Cal OES) Form 130 Designation of Applicant's Agent Resolution Authorizing the City of Mountain View Positions of City Manager, or Finance and Administrative Services Director, or Purchasing and Support Services Manager, as Designated Agents to Execute for and on Behalf of the City of Mountain View for the Purpose of Obtaining Certain Federal Financial Assistance Under Public Law 93-288 as Amended by the Robert T. Stafford Disaster Relief and Emergency Services Act of 1988, and/or State Financial Assistance Under the California Disaster Assistance Act, to be read in title only, further reading waived (Attachment 1 to the Council report).

BACKGROUND

On March 22, 2020, the President of the United States declared the ongoing Novel Coronavirus (COVID-19) pandemic of sufficient severity and magnitude to warrant a major declaration for the State of California, pursuant to Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121-5207), hereinafter referred to as the Stafford Act. State, territorial, tribal, local government entities, and certain private nonprofit organizations are eligible to apply for public assistance. The declaration event number is FEMA-4482-DR-CA, which has an incident period from January 20, 2020 and continuing with no known end date.

In accordance with Section 502 of the Stafford Act, eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of the Federal Emergency Management Agency's (FEMA) Public Assistance program.

ANALYSIS

On April 2, 2020, the City of Mountain View submitted a Request for Public Assistance application to the State of California Governor's Office of Emergency Services (Cal OES) (Attachment 2). To receive the Public Assistance funds, the City of Mountain View is required under the Stafford Act and the California Disaster Assistance Act to have a Council-approved Designation of Applicant's Agent Resolution (Form 130) on file with Cal OES (Exhibit A of Attachment 1). The City's current Designation of Applicant's Agent Resolution on file will expire on June 26, 2020.

The proposed resolution will approve the required Cal OES Form 130. The resolution can identify up to three position titles that will be authorized to execute the application on behalf of the City. The City's Designation of Applicant's Agent Resolution will name the City Manager, or the Finance and Administrative Services Director, or the Purchasing and Support Services Manager as authorized by the City of Mountain View to engage with FEMA and Cal OES regarding grants applied for by the City. These three positions were identified as most appropriate based on fiscally related job duties and responsibilities. Once approved, the resolution will be effective for three years from the date of adoption.

FISCAL IMPACT

As of May 26, 2020, the preliminary assessment of the City's COVID-19 emergency costs and estimated future costs amount to \$600,000. However, the City is expecting a grant from the Federal Coronavirus Emergency Supplemental Funding (CESF) program of approximately \$34,600, and there are expected insurance proceeds of \$10,000, which reduce the estimated cost to \$555,400. As the incident period is still continuing, we currently do not have a precise amount of costs that may be eligible for reimbursement by FEMA.

ALTERNATIVES

1. Council could elect to designate other job titles as designated agents in the Designation of Applicant's Agent Resolution.
2. Council could choose not to approve or submit a Designation of Applicant's Agent Resolution and decline Federal funding related to Disaster No. FEMA-4482-DR-CA.

PUBLIC NOTICING – Agenda posting.

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525-06-23-20CR
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Attachments: 1. Resolution and Exhibit A
2. City of Mountain View Request for Public Assistance (FEMA Form 90-49)