

**ADMINISTRATIVE ZONING MEMORANDUM**

Planning Division, Community Development Department

DATE: April 23, 2021

TO: Stephanie Williams, Planning Manager/Zoning Administrator

FROM: Erin Horan, Associate Planner

SUBJECT: Recommendation for Zoning Permit No. PL-2021-048 at 1012 Linda Vista Avenue

On March 5, 2021, Marvin Sabado for the Community Services Agency of Mountain View and Los Altos filed a request for a Conditional Use Permit to allow an office use in an existing 5,640 square-foot commercial building on a 0.62-acre project site; and a determination that the project is categorically exempt pursuant to Section 15303 ("New Construction or Conversion of Small Structures") of the CEQA Guidelines. This project is located on the northwest corner of Linda Vista Avenue and Terra Bella Avenue in the MM (General Industrial) district.

City staff has completed the review of the application and is recommending approval based on the findings and conditions of approval in the attached report.

This item will be discussed at an Administrative Zoning public hearing on April 28, 2021, where a final action will be made.

Public notices were sent to all property owners within 750 feet of the project site.

Hardcopies of all associated project documents are available for review at the Community Development Department, 500 Castro Street, First Floor, Mountain View, CA, 94041 or may be made available by contacting the project planner.

Attachments: Findings Report
Business Description Letter
Plan Set