



City of Mountain View

Public Library
585 Franklin Street

Minutes

Library Board

*Boardmembers Lopez, Shah, Stock, Vice Chair Donahue, Chair
Beckman-Harned*

Monday, August 15, 2016

7:30 PM

Library Gossamer Conference Room

1. CALL TO ORDER

Chair Beckman-Harned called the meeting to order at 7:35 p.m.

2. ROLL CALL

Present 5 - Elena Lopez, Sheetal Shah, Randall Stock, Vice Chair Paul Donahue, and Chairperson Max Beckman-Harned

3. CONSENT CALENDAR

3.1 Approval of Minutes

Motion - M/S Donahue/Stock to approve the Library Board minutes of the May 16, 2016 meeting as amended. In section 5.2, remove "u" before "Director."

The motion carried by the following vote:

Yes: 5 - Lopez, Shah, Stock, Vice Chair Donahue, and Chairperson Beckman-Harned

3.2 Roy Minor Donation

Motion - M/S Beckman-Harned/Shah to receive the donation from the estate of Roy Minor.

The motion carried by the following vote:

Yes: 5 - Lopez, Shah, Stock, Vice Chair Donahue, and Chairperson Beckman-Harned

Dennis Daly, executor of the Roy Minor estate, shared memories of Roy Minor and his wife Hinda Minor. Mr. Daly knew Roy Minor since 1987 and spoke of his work with the Palo Alto Lions and the Friends of the Mountain View Library. He also shared a copy of Hinda Minor's book about her life in New York. Library Director Macek and Library Board Chair Beckman-Harned expressed their appreciation for this generous gift to the community.

4. ORAL COMMUNICATIONS FROM THE PUBLIC - None.

5. UNFINISHED BUSINESS

5.1 **Budget**

Review the final approved budget for Fiscal Year 2016/17.

The board reviewed the approved budget and discussed the tentative timeline for the library remodel. Remodel plans will be presented to the Board at the September or October meeting.

5.2 **Computer and Network Use Policy**

Review changes made at the April meeting and finalize revised policy.

A few changes from the City Attorney's office were reviewed.

Motion - M/S Donahue/Beckman-Harned to approve the revised Computer and Network Use Policy.

The motion carried by the following vote:

Yes: 5 - Lopez, Shah, Stock, Vice Chair Donahue, and Chairperson Beckman-Harned

5.3 **Library Card and Borrowing Policy**

Review minor changes due to approved budget, including removal of \$2 fee for new library cards and \$5 fee for extra computer time.

Changes to the chart on page 3 were discussed.

Motion - M/S Stock/Beckman-Harned to approve the revised Library Card and Borrowing Policy.

The motion carried by the following vote:

Yes: 5 - Lopez, Shah, Stock, Vice Chair Donahue, and Chairperson Beckman-Harned

5.4 Annual Work Plan and Calendar

Updates to the work plan were discussed. The Board also reviewed the planning calendar.

Motion - M/S Beckman-Harned/Shah to approve the revised work plan.

The motion carried by the following vote:

Yes: 5 - Lopez, Shah, Stock, Vice Chair Donahue, and Chairperson Beckman-Harned

6. NEW BUSINESS**6.1 Library Board Fiscal Year 2015/16 Accomplishments**

Review Board accomplishments to be included in the Celebration of Service event on September 26, 2016.

The Board reviewed the list of accomplishments and provided feedback to the Library Director for the Celebration of Service presentation.

7. LIBRARY BOARD/STAFF COMMENTS, QUESTIONS, AND REPORTS

Chair Beckman-Harned reported on the recent Mayor's meeting with Boards and Commissions. He discussed the library budget and Computer and Network Use Policy. He shared that the Mayor expressed her appreciation for the expertise and time of all Board and Commission members. He also mentioned that he attended the Summer Reading wrap up party.

Trustee Stock mentioned some problems he has been having with library notices which the new Technology Librarian was able to explain. He also expressed appreciation for DVD/Blu-ray combinations in the library collection, and requested that the Library Board packet be provided as a PDF to Board Members.

Trustee Lopez mentioned some grants available to libraries.

Suggested agenda for the September meeting includes joint meeting with the Friends of the Library and review of Library Performance Measures.

7.1 Library Director's Report

Director Macek presented highlights from the attached report and answered questions.

8. DONATIONS - \$10,000 Friends of the Mountain View Library

Motion - M/S Donahue/Stock to approve the accept the donation.

The motion carried by the following vote:

Yes: 5 - Lopez, Shah, Stock, Vice Chair Donahue, and Chairperson Beckman-Harned

9. ADJOURNMENT - At 9:14 p.m. Chair Beckman-Harned adjourned the meeting to the next Library Board meeting to be held on September 19, 2016.

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