



# City of Mountain View

Public Library  
585 Franklin Street

## Minutes

### Library Board

*Boardmembers Beckman-Harned, Vogt, Vice Chair Lopez, Chair Donahue*

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Monday, October 16, 2017

7:30 PM

Gossamer Conference Room

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#### 1. CALL TO ORDER

Chair Donahue called the meeting to order at 7:35 p.m.

#### 2. ROLL CALL

**Present** 4 - Max Beckman-Harned, Nicole Vogt, Vice Chair Elena Lopez, and Chairperson Paul Donahue

#### 3. MINUTES APPROVAL

**Motion - M/S Beckman-Harned/Lopez to approve the Library Board minutes of the September 18, 2017 meeting.**

**The motion carried by the following vote:**

**Yes:** 4 - Beckman-Harned, Vogt, Vice Chair Lopez, and Chairperson Donahue

**Yes:** 4 - Beckman-Harned, Vogt, Vice Chair Lopez, and Chairperson Donahue

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC - None

#### 5. NEW BUSINESS

##### 5.1 Brown Act presentation by a representative from the City Attorney's office

Nicole Wright, Senior Deputy City Attorney, gave a presentation about the Brown Act and answered questions. An issue arose about access to the Library Board meetings after the Library is closed at 9:00 p.m. Director Macek will follow up with Attorney Wright for further direction. It was also recommended that a short description be added with each item on the Library Board agendas.

##### **5.2** Remodel update and artwork for new children's area

**Attachments:** [Library Artwork](#)

Director Macek summarized the information in the Director's Report on this item and answered questions.

**5.3** Benchmark report - Discuss goals and content

**Attachments:** [Service and Spending Overview 2017](#)  
[Service and Spending Analysis 2005](#)

**Motion - M/S Lopez/Beckman-Harned that the Library Board not produce a benchmark report for FY 17/18 and to re-evaluate the need for future reports in one year or less.**

**The motion carried by the following vote:**

**Yes:** 4 - Beckman-Harned, Vogt, Vice Chair Lopez, and Chairperson Donahue

**5.4** Library collection report

**Attachments:** [Report](#)

Director Macek presented the report and answered questions.

**5.5 Review meeting dates for November, December, January, and February**

**Motion - M/S Beckman-Harned/Lopez that the upcoming Regular Library Board meetings be changed to the following dates:**

**November 13, 2017**

**December 11, 2017**

**January 8, 2018**

**February 12, 2018**

**The motion carried by the following vote:**

**Yes:** 4 - Beckman-Harned, Vogt, Vice Chair Lopez, and Chairperson Donahue

**6. BOARD/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS**

Trustee Beckman-Harned reported that he submitted an Ask MV update request to the Library website on Sunday and it was addressed by Monday.

**6.1** Director's report

**Attachments:** [Report](#)

Director Macek presented the report and answered questions.

**7. DONATIONS - None**

**8. AGENDA SETTING/PLANNING**

- Fines and fees compared with nearby libraries
- Library circulation by type of material
- Behavior policy to be discussed at December meeting

**9. ADJOURNMENT - At 9:12 p.m. Chair Donahue adjourned the meeting to the next Library Board meeting to be held on November 13, 2017.**