

**DATE:** July 25, 2024

**TO:** Rental Housing Committee

**FROM:** Anky van Deursen, Rent Stabilization Division Manager

**SUBJECT:** **Fiscal Year 2024-25 Rental Housing Committee Meeting Schedule**

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**RECOMMENDATION**

Adopt a Resolution of the Rental Housing Committee of the City of Mountain View to modify the Meeting Schedule from a Calendar Year basis to a Fiscal Year basis and set the dates for Rental Housing Committee Meetings for Fiscal Year 2024-2025 (See Attachment 1 and Exhibit A).

**BACKGROUND**

The Rental Housing Committee (RHC) is tasked with the power and duties to administer the Community Stabilization and Fair Rent Act (CSFRA) and the Mobile Home Rent Stabilization Ordinance (MHRSO). Section 1709(f) of the Community Stabilization and Fair Rent Act (CSFRA) and Section 46.9 of the Mobile Home Rent Stabilization Ordinance (MHRSO) require the Rental Housing Committee to hold regularly scheduled meetings as necessary to ensure the performance of its duties under the CSFRA and MHRSO. To that regard the Rental Housing Committee adopts an annual meeting schedule.

**ANALYSIS**

To be aligned with the proposed annual workplan, based on a fiscal year schedule, staff proposes to schedule meetings for the RHC for Fiscal Year 2024-25 as well, instead of a calendar year (see Exhibit A). The Rental Housing Committee, at its discretion, may add additional meeting dates, on an as-needed basis.

**FISCAL IMPACT**—None.

**PUBLIC NOTICING**— Agenda posting, posting on the City’s website, and email to distribution list.

**Attachments:** 1. Resolution to modify the RHC Meeting Schedule from a calendar year basis to a fiscal year basis and set the meeting dates for Fiscal Year 2024-25.

Exhibit A: Fiscal Year 2024-25 Rental Housing Committee Meeting Schedule.