

DATE: June 2, 2026

TO: Downtown Committee

FROM: Amanda Rotella, Economic Vitality Manager

SUBJECT: Downtown Committee Work Plan—Fiscal Year 2026-27

RECOMMENDATION

Per City Council Policy A-23, adopt the Fiscal Year 2026-27 Downtown Committee Work Plan.

BACKGROUND AND ANALYSIS

City Council Policy A-23, Work Item Referral Process for Council Advisory Bodies and Councilmember Committees, requires all Council advisory bodies to annually prepare work plans for City Council review and approval. Based on the direction provided by the City Manager's Office, the format of the Downtown Committee's (Committee) proposed work plan requires identification of key milestones and dates to plan and monitor the Committee's progress in achieving its ongoing work items and the specific fiscal year tasks and responsibilities assigned to the Committee by the City Council.

A draft Downtown Committee work plan for Fiscal Year 2026-27 was discussed at the May 5, 2026 Downtown Committee meeting. The Committee proposed some minor edits, which have been incorporated and attached (Attachment 1). The proposed work plan integrates the role and responsibilities of the Committee and includes ongoing work items the Committee oversees on an annual basis, upcoming projects and programs which require review and discussion by the Committee, and specific work items for the new fiscal year.

CDD/AR-06-02-26M-1

Attachment: 1. Downtown Committee Work Plan—Fiscal Year 2026-27