



COUNCIL REPORT

DATE: September 10, 2024

CATEGORY: Consent

DEPT.: City Manager's Office

TITLE: **Fiscal Year 2024-25 Council Advisory Body Work Plan Approval**

RECOMMENDATION

Approve the Council advisory body work plans for Fiscal Year 2024-25.

BACKGROUND

Adopted by the City Council on November 20, 2012, Council Policy A-23, "Work Item Referral Process for Council Advisory Bodies and Councilmember Committees," requires all Council advisory bodies to annually prepare work plans for Council review and approval (Attachment 1). There are currently 11 Council-appointed advisory bodies:

- Bicycle/Pedestrian Advisory Committee (BPAC)
- Board of Library Trustees (BL)
- Downtown Committee (DTC)
- Environmental Planning Commission (EPC)
- Human Relations Commission (HRC)
- Parks and Recreation Commission (PRC)
- Performing Arts Committee (PAC)
- Public Safety Advisory Board (PSAB)
- Senior Advisory Committee (SAC)
- Visual Arts Committee (VAC)
- Youth Advisory Committee (YAC)

ANALYSIS

All of the advisory bodies except the Senior Advisory Committee (SAC) and Youth Advisory Committee (YAC) have submitted work plans for Fiscal Year 2024-25 (Attachment 2). The SAC has been unable to recommend a Fiscal Year 2024-25 work plan to Council due to lack of quorum since January 2024 resulting from unfilled positions on the SAC. The YAC's work plan is typically submitted later to better align with the school year calendar. The YAC is expected to send its work plan to the Council Youth Services Committee in late fall 2024.

Staff liaisons provided summaries of the advisory bodies' major focus areas below.

1. Bicycle/Pedestrian Advisory Committee: The primary focus areas for this year's Bicycle/Pedestrian Advisory Committee (BPAC) work plan are the review of current active transportation projects, the Active Transportation Plan, the Local Road Safety Plan, and the Transportation Demand Management Ordinance. The BPAC will continue coordinating with other bodies, including our neighboring jurisdictions' BPACs. Finally, the BPAC will participate in various engagement and encouragement activities throughout the year.
2. Board of Library Trustees: The Board of Library Trustees advises the City Council and staff on Library matters. The Board's general functions include adopting rules and regulations necessary for the administration and protection of the Library, assisting in the planning of Library services for the community, and accepting money, personal property, or real estate donated to the Library. Major focus areas for the coming year include viewing staff presentations regarding current trends and topics in public libraries and reviewing statistics and performance measures.
3. Downtown Committee: The Downtown Committee (DTC) focuses on reviewing and providing input on policies, projects, and economic vitality initiatives for the downtown area. The DTC continues to work to support small businesses through assistance programs, activation of vacant storefronts, and the Pedestrian Mall implementation. The DTC will support public art opportunities in Fiscal Year 2024-25, including a bollard painting project, the development of a public art strategy, and exploration of a potential mural program. In addition, the DTC will provide input on proposed minor use modifications to the Downtown Precise Plan.
4. Environmental Planning Commission: The Environmental Planning Commission (EPC) is the recommending body to the City Council on projects related to planning, zoning, the General Plan, Precise Plans, and other plans and policies related to the physical development of the City. Over the next year, the EPC will continue its role in reviewing development applications for Zoning and General Plan Amendments and Bonus Floor Area Ratio (FAR) projects. Aside from that, the EPC's work plan is determined by Council Strategic Priorities and Work Plan. They will continue to have a key role in recommending policy direction on major City initiatives, including the Downtown Precise Plan comprehensive update, Moffett Precise Plan, R3 Zoning update, and the Historic Preservation Ordinance. Some other Council work plan items not shown in the EPC's work plan may necessitate ad hoc EPC input.
5. Human Relations Commission: The Human Relations Commission (HRC) will continue to advise Council on, serve as forum for the public discussion of, and act as a liaison between the City government and the public regarding the various economic, political, educational, and social issues facing the community. For Fiscal Year 2024-25, the HRC's work plan

includes three new items. The items are: (1) collaborate with the Santa Clara County Office of LGBTQ Affairs to host an LGBTQ+ community listening forum; (2) partner with the Mountain View Public Library to host a “Check Out a Human” event with The Human Library; and (3) attend community meetings to solicit input on civic participation to inform recommendations for public outreach and engagement.

6. Parks and Recreation Commission: The Parks and Recreation Commission (PRC) will provide input and recommendations on various capital projects, including the Moffett Middlefield Sewer Replacement Project Tree Mitigation, Sailing Lake/Bird Island Improvements, and the North Cove Landscape Design Project. The PRC will also review and provide input through various stages of the Parks and Recreation Strategic Plan and Biodiversity and Urban Forest Plan. Additionally, the PRC will review and provide input on park in-lieu fees. Finally, the PRC will continue to review and make recommendations on Heritage tree appeals on an as-needed basis.
7. Performing Arts Committee: The Performing Arts Committee (PAC) will perform an in-depth review of the Mountain View Center for the Performing Arts Home Company program this year. Review of the Home Company program will include the program’s background, operating models at similar performing arts centers, and a formal recommendation to the City Council. The PAC will continue to identify ongoing funding for initiatives, develop community outreach, as well as partnerships with other advisory bodies. The PAC will also review the SecondStage Fee Waiver program to identify and incorporate best practices.
8. Public Safety Advisory Board: The proposed Public Safety Advisory Board (PSAB) work plan includes five ongoing items, three items continuing from Fiscal Year 2023-24, and one newly added item. The ongoing items are to review and comment on the following: Mountain View Police Department (MVPD) budget, MVPD Annual Report, annual report on the operations and outcomes of the School Resource Officer (SRO) Program, annual report on the implementation of the City’s military weapons policy, and a regular report on Police contact and feedback data. The continuing items are to: monitor implementation of, provide input on, and raise awareness of, mental health crisis response programs in North County, including TRUST, Mobile Crisis Response Team (MCRT), the MVPD Behavioral Services Unit (BSU), and 9-8-8; research and raise awareness about youth substance abuse trends and prevention resources; and organize public forums on the future of community policing. The proposed new item is to assess vehicle residents’ safety and access to police services.
9. Visual Arts Committee: The Visual Arts Committee (VAC) work plan for Fiscal Year 2024-25 outlines work items to support visual arts in Mountain View. The VAC’s overall purpose is to enrich the City through public art and related community programs and advise the City Council on the selection of art and artists for City-funded public art acquisitions. The VAC

recommends visual art to be displayed within for the Center for the Performing Arts and qualifying capital improvement projects and collaborates with organizations on visual arts opportunities. Major work items for Fiscal Year 2024-25 focus on completing and adopting a public art strategy, supporting art selections for anticipated CIP projects, developing a book cataloging recent public art installations, and increasing outreach to the arts community for Call for Artists opportunities.

FISCAL IMPACT

For the PRC work plan, staff is not anticipating any additional staff time beyond the traditional support that staff currently provides; however, capital projects may require additional Public Works staff time or staff may modify the schedule to present items to the PRC, altering what is tentatively listed on the work plan.

ALTERNATIVES

1. Revise any particular work plan.
2. Refer a work plan back to an advisory body for further development based on Council direction.
3. Provide other direction.

PUBLIC NOTICING

Council's agenda is advertised on Channel 26, and the agenda and this report appear on the City's website.

Prepared by:

Laurel James
Principal Management Analyst

Approved by:

Audrey Seymour Ramberg
Assistant City Manager

LJ/4/CAM
612-09-10-24CR
204416

- Attachments:
1. Council Advisory Body Recommended Fiscal Year 2024-25 Work Plans
 2. Council Policy A-23: Council Referral Process for Council Advisory Bodies and Councilmember Committees