

DATE: September 5, 2023

TO: Downtown Committee

FROM: John Lang, Economic Vitality Manager

SUBJECT: Downtown Committee Meeting Time

PURPOSE OF COMMITTEE DISCUSSION

Should the Downtown Committee change the meeting start time to a different time that may be more convenient for all members of the Committee?

BACKGROUND

Historically, the Downtown Committee has met at 8:00 a.m. on the first Tuesday of the month. The 8:00 a.m. start time generally allowed business members of the Committee to participate early enough in the day, allowing them time to return to operate their business.

At the start of the COVID-19 pandemic, Committee meetings went virtual, not requiring any in-person appearance. The Downtown Committee elected to begin the meetings at 10:00 a.m. The Committee meetings have since remained with a 10:00 a.m. start time. Beginning in 2023, all City committees offer a hybrid component for members of the public to participate remotely but do require the Committee members to attend in person.

ANALYSIS

The meeting time of the Downtown Committee can change if the Committee elects to approve a new meeting time going forward. With Committee members generally required to attend in person, the meeting time has presented some challenges with members' schedules.

JL/1/CDD
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