



April 10, 2024

From:

M. Designs Architects  
384 Castro Street, Mountain View, CA 94041

To:

Mountain View Planning Department  
500 Castro St #2, Mountain View, CA 94041  
Attn. Ms. Madelyn Faul

Reference to:

382 & 384 Castro Street, Mountain View, CA 94041  
Project Description

Dear Ms. Faul,

This letter is to inform you of the project description for the reference project.

#### Project Description

This project is an expansion of 384 Castro, use permit PL-2023-153, to adjacent tenant space, at 382 Castro St. This portion of the building will be used as a complement to the office area at 384 Castro St. The project is consistent of interior remodel of existing building, located at 382 Castro Street, to accommodate the primary use of an architecture office and sub-lease part of the office to secondary use of professional services, with occupation of 15 employees, operating Monday through Friday from 8:00am to 6:00pm, and occasionally weekends and holidays from 10:00am to 5:00pm.

The property had an occupancy use for architecture office and it has been vacant for fifteen months. The area and exterior finishes of the building will remain the same.

The interior remodel is consistent of:

- Demolition of non-bearing walls
- Change of interior finishes
- Demolition of storage and incorporation of its area to the coffee station
- Addition of new electrical fixtures to accommodate remodeled area