

## **MEMORANDUM**

Community Development Department

**DATE:** December 5, 2023

**TO:** Downtown Committee

**FROM:** John Lang, Economic Vitality Manager

**SUBJECT:** 2024 Calendar of Meetings for the Downtown Committee

## <u>PURPOSE</u>

Adopt the 2024 calendar of meetings for the Downtown Committee consistent with Council Policy K-2 on November 1, 2022.

## **BACKGROUND**

As required by City Council Policy K-2, the Committee will discuss and adopt a schedule of meetings for the 2024 calendar year.

The following is the proposed schedule: First Tuesday of the following months at 8:00 a.m. February 2, March 5, April 2, May 7, June 4, September 3, October 1, November 5, and December 3.

No meetings are proposed on January 2, July 2, and August 6.

JL/8/CDD 819-12-05-22M