



**ADMINISTRATIVE ZONING MEMORANDUM**

**Item No. 3.1**

**DATE:** February 21, 2025

**TO:** Amber Blizinski, Assistant Community Development Director

**FROM:** Vinson Kwan, Associate Planner

**SUBJECT:** Recommendation for Zoning Permit No. HTR-5938 at 769 Cuesta Drive

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On April 5, 2024, Alan Tan of GLZ 08 LLC filed a Heritage Tree Removal Permit to remove seven (7) Heritage Trees a 0.72-acre site. This project is located on the south side of Cuesta Drive between Miramonte Avenue and Begen Avenue in the R1 (Single-Family Residential) district.

The applicant has provided a report prepared by a licensed arborist that concludes the seven trees must be removed due to poor health/hazardous conditions and existing/anticipated health impacts due to the proximity to the existing structures (five trees). Two trees have been removed without permits and were originally approved to be relocated on-site, as part of a previously approved development permit (PL-2020-184). The applicant is subject to a penalty fee for all seven (7) Heritage trees requested to be removed due to irrevocable damage to Heritage trees in accordance with Conditions of Approval from the previously approved development permit. The City arborist has reviewed the report and concurs with the tree removal recommendation.

City staff has completed the review of the application and is recommending approval based on the findings and conditions of approval in the attached report, including a recommendation that the project is categorically exempt pursuant to CEQA Guidelines Section 15304 ("Minor Alterations to Land").

This item will be discussed at an Administrative Zoning public hearing on February 26, 2025, where the Zoning Administrator will take action on the project.

Public notices were sent to all property owners within 750 feet of the project site.

Copies of all associated project documents are available for review at the Community Development Department, 500 Castro Street, First Floor, Mountain View, CA, 94041 or may be made available by contacting the project planner.

Attachments: Draft Findings Report  
Plan Set  
Arborist Report  
Tree Valuation Report