

DATE: September 4, 2025

TO: Human Relations Committee

FROM: Laurel James, Principal Management Analyst

SUBJECT: Adoption of Human Relations Committee Bylaws

RECOMMENDATION

Adopt the draft Human Relations Committee Bylaws. (Attachment 1)

BACKGROUND

On May 27, 2025, the City Council approved Resolution 18198: Establishing the Human Relations Committee and Prescribing Anew the Duties, Responsibilities, Powers, and Membership Thereof. Section V.(c) reads:

The Human Relations Committee shall establish bylaws, rules and procedures for the conduct of its business, including but not limited to annual meeting schedules, chair rotation, and parliamentary procedure, which shall be adopted at a regular meeting.

The attached draft bylaws formalize established practices, reflect standards from other City policies and documents, and fulfill the requirements of Resolution 18198.

Attachments: 1. Draft Human Relations Committee Bylaws