



ADMINISTRATIVE ZONING MEMORANDUM
Item No. 5.1

DATE: November 3, 2023

TO: Amber Blizinski, Assistant Community Development Director/Zoning Administrator
Ed Arango, Assistant Public Works Director/City Engineer
Diana Fazely, Senior Deputy City Attorney

FROM: Krisha Penollar, Senior Planner

SUBJECT: Recommendation for Zoning Permit No. PL-2023-162 and PL-2023-163 at 747 West Dana Street

On August 24, 2023, Kenneth Rodrigues of Kenneth Rodrigues & Partners, Inc. filed a request for a two-year permit extension for a Planned Community Permit and Development Review Permit to construct a new three-story commercial building with 7,000-square feet of office and 1,600 square feet of ground-floor retail space on a 0.07-acre project site; and on September 9, 2023 a Lot Line Adjustment application was submitted by the same applicant to modify an existing lot line on a 0.07-acre project site; and a determination that the project is categorically exempt pursuant to Section 15332 of the CEQA Guidelines ("In-Fill Development Projects"). This project is located on the south side of Dana Street between Castro Street and Hope Street in the P-19 (Downtown) Precise Plan.

City staff has completed the review of the application and is recommending approval based on the findings and conditions of approval in the attached report.

This item will be discussed at a Joint Administrative Zoning and Subdivision Committee hearing on November 8, 2023, where a final action will be made.

Public notices were sent to all property owners within 750 feet of the project site.

Copies of all associated project documents are available for review at the Community Development Department, 500 Castro Street, First Floor, Mountain View, CA, 94041 or may be made available by contacting the project planner.

Attachments: Draft Findings Report
Plan Set
Draft Subdivision Conditions
Plot Plan