



# COUNCIL REPORT

**DATE:** September 12, 2023  
**CATEGORY:** Consent  
**DEPT.:** City Manager's Office  
**TITLE:** **Fiscal Year 2023-24 Council Advisory Body Work Plan Approval**

## **RECOMMENDATION**

Approve the Council advisory body work plans for Fiscal Year 2023-24.

## **BACKGROUND**

Adopted by the City Council on November 20, 2012, Council Policy A-23, "Work Item Referral Process for Council Advisory Bodies and Councilmember Committees," requires all Council advisory bodies to annually prepare work plans for Council review and approval (Attachment 2). There are currently 11 Council-appointed advisory bodies:

- Bicycle/Pedestrian Advisory Committee (BPAC)
- Board of Library Trustees (BL)
- Downtown Committee (DTC)
- Environmental Planning Commission (EPC)
- Human Relations Commission (HRC)
- Parks and Recreation Commission (PRC)
- Performing Arts Committee (PAC)
- Public Safety Advisory Board (PSAB)
- Senior Advisory Committee (SAC)
- Visual Arts Committee (VAC)
- Youth Advisory Committee (YAC)

## **ANALYSIS**

All of the advisory bodies except YAC have submitted work plans for Fiscal Year 2023-24 (Attachment 1). The YAC's work plan is typically submitted later to better align with the school year calendar. The YAC is expected to send its work plan to the Council Youth Services Committee in late fall 2023.

Staff liaisons provided summaries of the advisory bodies' major focus areas below.

1. Bicycle/Pedestrian Advisory Committee (BPAC): The primary focus areas for this year's BPAC work plan are the review of current active transportation projects, the Active Transportation Plan, the Local Road Safety Plan, and the Transportation Demand Management Ordinance. The BPAC will continue coordinating with other bodies, including neighboring jurisdictions' BPACs. Finally, the BPAC will participate in various engagement and encouragement activities throughout the year.
2. Board of Library Trustees: The Library Board advises the City Council and staff on Library matters. The Board's general functions include adopting rules and regulations necessary for the administration and protection of the Library, assisting in the planning of Library services for the community, and accepting money, personal property, or real estate donated to the Library. Major focus areas for the coming year include viewing staff presentations regarding current trends and topics in public libraries and reviewing statistics and performance measures.
3. Downtown Committee (DTC): The DTC focuses on reviewing and providing input on policies, projects, and economic vitality initiatives for the downtown area. The DTC continues to work to support small businesses with programs, activating vacant storefronts, and the Pedestrian Mall implementation and activation. Additional opportunities include collaborating with the VAC to support window activations and other artistic wayfinding opportunities. The DTC will provide feedback and input into strategies supporting downtown via the Economic Vitality Strategy that is under development with implementation anticipated in spring 2024.
4. Environmental Planning Commission (EPC): The EPC is the recommending body to the City Council on projects related to planning, zoning, the General Plan, Precise Plans, and other plans and policies related to the physical development of the City. Over the next year, the EPC will continue its role in reviewing development applications for Zoning and General Plan Amendments and Bonus Floor Area Ratio (FAR) projects. In addition, the EPC's work plan is determined by Council Strategic Priorities and Work Plan. They will continue to have a key role in recommending policy direction on major City initiatives, including the Downtown Precise Plan Phase 2 update, Moffett Precise Plan, R3 Zoning Update, and the Historic Preservation Ordinance. Some other Council work plan items not shown in the EPC's work plan may also necessitate ad hoc EPC input.
5. Human Relations Commission (HRC): The HRC will continue to advise Council on, serve as forum for the public discussion of, and act as a liaison between the City government and the public regarding the various economic, political, educational, and social issues facing the community. For Fiscal Year 2023-24, the HRC's work plan includes three new items. The items are: (1) organize a Candidly Speaking-type event on the broad spectrum of

gender experience; (2) work with City staff to assist with inclusive community outreach for the Climate Change Vulnerability Assessment; and (3) organize a creative storytelling project about identity and community in celebration of Mountain View's diversity and the HRC's upcoming 40th anniversary.

6. Parks and Recreation Commission (PRC): The PRC will provide input and recommendations on various capital projects, including the Grant Road and Sleeper Avenue Intersection Improvements, the North Cove Landscape Design, and the Sailing Lake Bistro Update. The PRC will also review and provide input on the Pickleball Pilot Program, the Pickleball Feasibility Study, High School Football Monument Donation, Parks and Recreation Strategic Plan, and Biodiversity Strategy and Urban Forest Plan Update. Additionally, the PRC will review and provide input on various procedural items, such as the Community Services Department annual operating budget and park in-lieu fees. Finally, the PRC will continue to review and make recommendations on Heritage tree appeals on an as-needed basis.
7. Performing Arts Committee (PAC): The PAC will perform an in-depth review of the Mountain View Center for Performing Arts Home Company program this year. Review of the Home Company program will include the program's background, operating models at similar performing arts centers, and a formal recommendation to the City Council. The PAC will continue to identify ongoing funding for initiatives, develop community outreach, as well as partnerships with other advisory bodies. The PAC will also review the SecondStage Fee Waiver program to identify and incorporate best practices.
8. Public Safety Advisory Board (PSAB): The PSAB provides the City Council, City Manager, and Police Chief with community-informed input and recommendations on public safety matters, serves as a forum for public discussion of public safety matters, and acts as a liaison between the community and Police Department. The proposed PSAB work plan for Fiscal Year 2023-24 was developed through a two-meeting process to identify items that were assessed to be timely, important, within the scope of the PSAB, and feasible within staff's and PSAB's available capacity. The work plan includes five ongoing items, two items continuing from Fiscal Year 2022-23, and two newly added items.

The ongoing items are to review and comment on the following: Mountain View Police Department (MVPD) budget, MVPD Annual Report, annual report on the operations and outcomes of the School Resource Officer (SRO) Program, annual report on the implementation of the City's military weapons policy, and a regular report on Police contact and feedback data. The continuing items are to: monitor implementation of, provide input on, and raise awareness of mental health crisis response programs in North County, including TRUST, Mobile Crisis Response Team (MCRT), the MVPD Behavioral Services Unit (BSU), and 9-8-8; and examine the State Auditor's report and any related legislation regarding bias/extreme views in policing and identify current or potential best practices in the MVPD to prevent this in Mountain View. The proposed new items are to: research

youth substance abuse trends and prevention resources and organize public forums on the future of community policing.

9. Senior Advisory Committee: The SAC will continue to provide awareness of diverse issues facing seniors within the community. The SAC will also create an executive summary of recent senior-focused surveys conducted in Santa Clara County with results specific to Mountain View seniors. In addition, the SAC will develop an outreach campaign to bring awareness of the SAC and its role in the community for residents ages 55 and over.
10. Visual Arts Committee: The VAC work plan for Fiscal Year 2023-24 outlines work items to support visual arts in Mountain View. The VAC's overall purpose is to enrich the City through public art and related community programs and advise City Council on the selection of art and artists for City-funded public art acquisitions. The VAC recommends visual art to be displayed within for the Center for the Performing Arts and qualifying capital improvement projects and collaborates with organizations on visual arts opportunities. Major work items for Fiscal Year 2023-24 focus on completing and adopting a public art strategy, growing additional funding opportunities to support greater art installations through policy adoption and grant application, updating the public art map so the public can more easily find accessible public art, explore phantom galleries and activating vacant storefront windows with art, and increasing outreach to the arts community for Call for Artists opportunities.

### **FISCAL IMPACT**

For the PRC work plan, staff is not anticipating any additional staff time beyond the traditional support that staff currently provides; however, capital projects may require additional Public Works staff time or staff may modify the schedule to present items to the PRC, altering what is tentatively listed on the work plan.

### **ALTERNATIVES**

1. Revise any particular work plan.
2. Refer a work plan back to an advisory body for further development based on Council direction.
3. Provide other direction.

**PUBLIC NOTICING**

Council's agenda is advertised on Channel 26, and the agenda and this report appear on the City's website.

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- Attachments:
1. Council Advisory Body Recommended Fiscal Year 2023-24 Work Plans
  2. Council Policy A-23: Council Referral Process for Council Advisory Bodies and Councilmember Committees