

Date: 5/16/2026

To: Planning Division, City of Mountain View

500 Castro Street, P.O.Box 7540
Mountain View, CA 94039

Subject: Application for Extension of Time – [Provisional Use Permit No. PL-2023-219](#)

Re: [Building Permit Application No. BLDG26-17361](#)

Property Address: 1080 La Avenida St, Unit B, Mountain View, CA 94043
Applicant Name: Xin Zhang / Bayside Fencing Club

Dear Planning Department,

We are deeply grateful to the City of Mountain View for granting approval of our PUP permit No. PL-2023-219, and we remain fully committed to upgrading our facility to meet all City requirements. However, due to a series of unexpected financial hardships and challenging business circumstances, we are unable to complete the required improvements by the original deadline and respectfully request additional time to do so.

As a newly established small business, Bayside Fencing has faced significant financial pressures since opening. Our initial capital was rapidly consumed by essential operating expenses, including rent, staff salaries, travel, utilities, and software subscriptions. The sustained period of high inflation further strained our operating budget, and the quote on construction drawings for the building permit was very expensive, making it increasingly difficult to set aside funds for capital improvements.

In addition to these internal financial pressures, the competitive landscape in our market has intensified considerably. Beyond the three existing fencing clubs already operating in Los Altos and Sunnyvale, two new clubs were established in 2024 and 2025 in the area, increasing competition for student enrollment. Furthermore, the wave of technology sector layoffs in the region has had a direct impact on our student retention and reenrollment rates, further reducing our revenue.

As a result of these compounding financial challenges, we were regrettably unable to proceed with the planned facility upgrades within the originally anticipated timeframe.

Despite these difficulties, Bayside Fencing has remained steadfast in its mission to serve our community. We continue to provide high-quality fencing instruction while we work hard to stabilize our finances.

The original permit processing deadline was set to expire on May 22, 2026. I respectfully request an extension of two years, from the current deadline until May 21, 2028. This additional time will allow us to complete the current building permit application process.

Status of Current Building Permit No. BLDG26-17361 Application

To date, the following items have been completed:

- Started the building permit application on 4/7/2026 and the project [No. BLDG26-17361](#)
- Reached out to the City to check on the status on 4/13/2026
- Received a reply from the office of building department on 4/14/2026
- Received the pre-screen comments on 4/20/2026
- Finalized architectural design scope and proposals by the end of April
- Met with Nicole Beller, city coordinator on 5/5/2026 for questions and clarification
- Completed initial round of construction drawings on 5/16/2025
- Expected to make the resubmittal package of BLDG26-17361 on 5/18/2026

I understand that the planning department's rules require permits to be processed within a certain time frame, and I apologize for the need to seek this extension. We sincerely appreciate the City's understanding and consideration of our situation. We respectfully ask that the City grant us an extension to allow us the time so we fulfill our facility improvement obligations soon. Thank you for your time and continued support of our small business.

Please let me know if any additional forms or fees are required to process this extension request. I can be reached at 650-4078588 or xin@baysidefencingclub.com.

Thank you very much for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Xin', with a stylized flourish at the end.

Xin Zhang / Bayside Fencing Club