

**RENTAL HOUSING COMMITTEE
FISCAL YEAR 2024-25 WORKPLAN**

Date	Description	Key Deliverables
July 25	<ol style="list-style-type: none"> 1. Appeal Hearing C23240032 2. FY 2024-25 RHC Workplan 3. FY 2024-25 RHC Meeting Schedule 4. Study Session (Tenant Hardship) 	<ol style="list-style-type: none"> 1. Review of Hearings by RHC 2. Plan Work Items for FY 2024-25 3. Adopt Meeting Schedule for FY 2024-25 4. Potential Policies
Aug. 22	<ol style="list-style-type: none"> 1. Appeals (as needed) 2. Regulations (Tenant Hardship) 3. Quarterly Financials (April/June 2024) 4. Quarterly Activity Report 5. Update Utilities Transition Process (RUBS) 6. Annual Update on Petition Program 6. Workshops, Clinics, Office Hours 7. Future Agenda items 	<ol style="list-style-type: none"> 1. Review of Hearings by RHC 2. Potential Policies 3. Receive Report Expenditures 4. Review Performance and Market Metrics 5. Overview of Process to Date 6. Overview of Outreach 7. Upcoming Topics
Sept. 26	<ol style="list-style-type: none"> 1. Appeals (as needed) 1. Study Session: Master Tenant / Sub-Tenant 2. Study Session: TRAO efficacy 3. CSFRA/MHRSO Funds Actual vs. Budget and reconciliation Budget 4. Annual Update on Petition Program 5. Workshops, Clinics, Office Hours 6. Future Agenda items 	<ol style="list-style-type: none"> 1. Review of Hearings by RHC 2. Potential Policies 3. Review Annual Financials 4. Receive Annual Update FY 2023-24 5. Overview of Outreach 6. Upcoming Topics
Oct. 24	<ol style="list-style-type: none"> 1. Appeals (as needed) 2. Study Session: Retaliatory Harassment 3. RHC Meeting Schedule 2025 4. RHC Work Plan 2025 5. Workshops, Clinics, Office Hours 6. Future Agenda Items 	<ol style="list-style-type: none"> 1. Review of Hearings by RHC 2. Potential Policies 3. Adopt Meeting Schedule 4. Plan Work Items for Next year 5. Overview of Outreach 6. Upcoming Topics
Oct. TBD	Retreat	
Nov. 14	<ol style="list-style-type: none"> 1. Appeals (as needed) 2. Regulations (as needed) 3. Quarterly Financials (July/Sept 2024) 4. Quarterly Activity Report 5. Workshops, Clinics, Office Hours 6. Future Agenda Items 	<ol style="list-style-type: none"> 1. Review of Hearings by RHC 2. Potential Policies 3. Receive Report Expenditures 4. Review Performance and Market Metrics 5. Overview of Outreach 6. Upcoming Topics
Dec. 12	<ol style="list-style-type: none"> 1. Appeals (as needed) 2. Regulations (as needed) 3. Workshops, Clinics, Office Hours 4. Future Agenda Items 	<ol style="list-style-type: none"> 1. Review of Hearings by RHC 2. Potential Policies 3. Overview of Outreach 4. Upcoming Topics

Jan.	<ol style="list-style-type: none"> 1. Appeals (as needed) 2. Study Session: MHRSO Amendments 3. Annual Report 2023/24 4. Annual Update Outreach/Edu Program 5. Update Legislation/Case Law 6. Workshops, Clinics, Office Hours 7. Future agenda items 	<ol style="list-style-type: none"> 1. Review of Hearings by RHC 2. Potential Policies 3. Review Annual Report 4. Receive Annual Update/Communications Plan 5. Receive Update Legislation/Case Law 6. Overview of Outreach 7. Upcoming Topics
Feb.	<ol style="list-style-type: none"> 1. Appeals (as needed) 2. Regulations (as needed) 3. Quarterly Financials (Oct/Dec 2024) 4. Quarterly Activity Report 5. Annual Registration and Rental Housing Fee 6. Workshops, Clinics, Office Hours 7. Future Agenda Items 	<ol style="list-style-type: none"> 1. Review of Hearings by RHC 2. Potential Policies 3. Receive Report Expenditures 4. Review Performance and Market Metrics 5. Receive Update (2024/25 Billing Cycle) 6. Overview of Outreach 7. Upcoming Topics
March	<ol style="list-style-type: none"> 1. Appeals (as needed) 2. Regulations (as needed) 3. Annual Overview TRAO 4. Workshops, Clinics, Office Hours 5. Future Agenda Items 	<ol style="list-style-type: none"> 1. Review of Hearings by RHC 2. Potential Policies 3. Annual Update TRAO Cases 4. Overview of Outreach 5. Upcoming Topics
April	<ol style="list-style-type: none"> 1. Appeals (as needed) 2. Regulations (as needed) 3. Annual Adjustment of Rent 4. Annual Election of Chair/Vice-Chair 5. FY 2025-26 Draft budgets (CSFRA/MHRSO) 6. Workshops, Clinics, Office Hours 7. Future Agenda Items 	<ol style="list-style-type: none"> 1. Review of Hearings by RHC 2. Potential Policies 3. Determine AGA for FY2025/26 4. Elect Chair/Vice Chair for FY2025/26 5. Review and Recommendations 6. Overview of Outreach 7. Upcoming Topics
May	<ol style="list-style-type: none"> 1. Appeals (as needed) 2. Regulations (as needed) 3. Quarterly Financials (Jan/March 2025) 4. Quarterly Activity Report 5. FY 2025-26 RHC Meeting Schedule 6. FY 2025-26 RHC Workplan 7. Workshops, Clinics, Office Hours 8. Future Agenda Items 	<ol style="list-style-type: none"> 1. Review of Hearings by RHC 2. Potential Policies 3. Receive Report Expenditures 4. Review Performance and Market Metrics 5. Adopt RHC Meeting Schedule 6. Plan Work Items for Next Year 7. Overview of Outreach 8. Upcoming Topics
June	<ol style="list-style-type: none"> 1. Appeals (as needed) 2. Regulations (as needed) 3. FY 2025-26 Budgets and Fees 4. FY 2025-26 Contract Renewals 5. Workshops, Clinics, Office Hours 6. Future Agenda Items 	<ol style="list-style-type: none"> 1. Review of Hearings by RHC 2. Potential Policies 3. Adopt Annual Budgets and Fees 4. Approve 3rd Party Services 5. Overview of Outreach 6. Upcoming Topics