



City of Mountain View

Minutes - Draft

Board of Library Trustees

Monday, October 21, 2024

7:00 PM

Library Program Room - 2nd floor

1. CALL TO ORDER

Vice Chairperson Higaki called the meeting to order at 7:04 p.m.

2. ROLL CALL

Present 4 - Member Kuldip Ambastha, Member Sharon Su, Member Nicole Vogt, and Vice Chair Kristin Higaki

Absent 1 - Chair Eric Nehrlich

3. MINUTES APPROVAL

3.1 Approval of Minutes from September 16, 2024 meeting.

MOTION - Su/Kuldip (M/S) To approve the Minutes from the September 16, 2024, Board of Library Trustees Meeting as presented. Motion carried. Votes taken by roll call.

Yes: 4 - Member Ambastha, Member Su, Member Vogt, and Vice Chair Higaki

4. ORAL COMMUNICATIONS FROM THE PUBLIC

No public comments.

5. DONATIONS

5.1 Library Donations

Accept Library Donations:

\$ 1,000 - Daniel Pappas

\$ 1,455.39 - Gannon Family (In memory of their mother Connie Gannon and Sister Sally Gannon Leitch)

MOTION - Su/Kuldip (M/S) To accept donations. Motion carried. Votes taken by roll call.

Board member Su gave thanks and gratitude in appreciation for their generous donation to the Library.

Yes: 4 - Member Ambastha, Member Su, Member Vogt, and Vice Chair Higaki

6. PRESENTATIONS

6.1 The Friends of the Mountain View Library Presentation by President, Marika Sykora.

The Friends of the Mountain View Library Board President, Marika Sykora presented the Board with an update regarding their focus on streamlining volunteer efforts to meet the needs of the organization. To cultivate an environment for volunteers to feel valued and appreciated. Foster the working relationship for longer retention with an opportunity for volunteers to grow and expand within the organization. Focused on

raising more funds, taking in more book donations which will help with sponsoring Library programs and events.

Board member Su shared her thanks and appreciation for the Friends of the Mountain View Library Volunteers and for making the Lobby Shop a welcoming space for all to enjoy.

6.2 Library Staff Presentation on Policy Map Demonstration by Senior Librarian, Renee Ting.

Senior Librarian Renee Ting presented on PolicyMap, a geodata tool used to identify routes for the Bookmobile stops and park locations. The geodata tool provides mapping data that varies on specific criteria such as household income, families with children or seniors in certain living areas. Prior decisions on route locations were based on assumptions, after using this geodata tool. It has provided more insight on who can be reached with the Bookmobile routes and services.

Public comment: What type of promotion is done?

Staff's response: Advertising on the website, Bookmobile calendar and inside the Children's room at the Library.

7. UNFINISHED BUSINESS

None.

8. NEW BUSINESS

None.

9. BOARD/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

9.1 Library Director's Report

Library Director, Tracy Gray gave updates on other Boards and Commissions Advisory positions that are accepting applications. Noting the upcoming election date, shared locations of the ballot drop box outside the Library building and at City Hall. Assembly Bill 1825 regarding banned books was signed into effect by the Governor. Staff will be handing out non-food item goodie bags on Halloween. The Library received two star gazing kits from the California State Library Grant.

9.2 Agenda Setting

December meeting:

- Adopt meeting dates for calendar year 2025.
- Budget items for the next fiscal year (Dec./Jan.)

10. ADJOURNMENT

Having no further business, Vice Chairperson Higaki adjourned the meeting at 8:18 p.m.

The next Board of Library Trustees' meeting will be on Monday, December 9, 2024, at 7:00 p.m.

Minutes submitted for approval by Joy Phaphakdy.