



**ADMINISTRATIVE ZONING MEMORANDUM**  
**Item No. 3.2**

**DATE:** October 4, 2024

**TO:** Amber Blizinski, Assistant Community Development Director

**FROM:** Vinson Kwan, Associate Planner

**SUBJECT:** Recommendation for Zoning Permit No. HTR-5997 at 355 Pioneer Way

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On July 13, 2023, Chelsea Lenz of Lenz Precision Technology filed a Heritage Tree Removal Permit to remove four (4) Heritage trees on a 1.32-acre site. This project is located on the east side of Pioneer Way between East Dana Street and Highway-237 in the MM (General Industrial) Zoning District.

The applicant has provided a report prepared by a licensed arborist that concludes the four trees must be removed due to poor health/hazardous condition (two trees) and existing/anticipated health impacts resulting from an adjacent retaining wall removal and replacement (two trees), as more specifically described in the attached report. The City arborist has reviewed the report and concurs with the tree removal recommendation.

City staff has completed the review of the application and is recommending approval based on the findings and conditions of approval in the attached report, including a recommendation that the project is categorically exempt pursuant to CEQA Guidelines Section 15304 ("Minor Alterations to Land").

This item will be discussed at an Administrative Zoning public hearing on October 9, 2024, where a final action will be made.

Public notices were sent to all property owners within 750 feet of the project site.

Copies of all associated project documents are available for review at the Community Development Department, 500 Castro Street, First Floor, Mountain View, CA, 94041 or may be made available by contacting the project planner.

**Attachments:** Draft Findings Report  
Plan Set  
Arborist Report