

CITY OF MOUNTAIN VIEW
RESOLUTION NO.
SERIES 2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOUNTAIN VIEW 1) REPEALING RESOLUTION NO. 17235, AND ALL AMENDMENTS THERETO, WHICH ESTABLISHED AND/OR PRESCRIBED THE DUTIES, RESPONSIBILITIES, POWERS, AND MEMBERSHIP OF THE YOUTH ADVISORY COMMITTEE, AND 2) REESTABLISHING THE YOUTH ADVISORY COMMITTEE AND PRESCRIBING ANEW THE DUTIES, RESPONSIBILITIES, POWERS, AND MEMBERSHIP THEREOF

WHEREAS, in 1999, the Youth Ad Hoc Committee of the City Council created two Youth Advisory Groups (Middle School and High School) for the City of Mountain View to represent Mountain View teens in local government, have the opportunity to implement youth activities, and to advise adults concerning teen issues; and

WHEREAS, on September 11, 2007, the City of Mountain View created a single Youth Advisory Committee to be similar to other advisory committees within the City, support a higher level of civic involvement by youth, and serve in an advisory role to the City Council on issues affecting youth (Resolution No. 17235); now, therefore, be it

RESOLVED: that the City Council of the City of Mountain View hereby repeals Resolution No. 17235, all amendments thereto and any other which established and/or prescribed the duties, responsibilities, powers, and membership of the Youth Advisory Committee; and be it

FURTHER RESOLVED: that the City Council hereby reestablishes the Youth Advisory Committee; and be it

FURTHER RESOLVED: that the duties, responsibilities, powers, membership of and qualifications for appointment to the Youth Advisory Committee shall be as follows:

- I. Duties and Responsibilities.
 - a. Act in an advisory capacity to the City Council in matters pertaining to the needs of youth in the City of Mountain View.
 - b. Support the Teen Center through the sharing of resources and new program ideas.
 - c. Plan fun and engaging events and programs for youth in the City of Mountain View.
 - d. Perform such other duties as the City Council may direct.

II. Membership and Qualifications.

The Youth Advisory Committee shall consist of a combined maximum of 15 members who are middle school and/or high school students who are Mountain View residents in grades 7 through 12. In addition, 10–12 “member-at-large” positions are available for appointment within each term with the express purpose of providing additional civic engagement opportunities for youth in the Mountain View community. Members-at-large receive communications that are sent to the Committee, are invited to attend Committee meetings as nonvoting public participants and are provided opportunities to volunteer at YAC and City-sponsored special events. Should a position on the YAC become vacant, members-at-large will be required to apply through the appointment process set forth in Section III.

III. Appointment.

The Youth Advisory Committee shall be selected through an application and interview process facilitated through the Community Services Department and the Council Youth Services Committee, whose recommendations for appointment are forwarded to the City Council. The Youth Advisory Committee members shall be appointed by the City Council to serve without compensation.

Notwithstanding any provision found herein, all members of the Youth Advisory Committee shall be appointed in accordance with California Government Code section 54970, *et seq.* (Maddy Act), as may be amended or renumbered from time to time, and all applicable provisions of the City Charter, Ordinances, Resolutions, and Council policies.

IV. Terms of Office.

- a. Terms shall be for one year. An appointment to fill a vacancy shall only be for the unexpired portion of the term of the seat being filled. Terms shall commence on August 1 and end on June 30.
- b. Members that remain active on the Youth Advisory Committee and continue to meet the eligibility requirements shall serve no more than six consecutive one-year terms.

V. Bylaws, Meetings, Voting.

- a. The Youth Advisory Committee shall meet regularly on an established day of the week, and at an established time and location suitable for its purpose. Such meetings shall be considered “regular meetings” of the Youth Advisory Committee. All other meetings scheduled for a day, time, or place other than the

regular day, time, and location shall be considered “special meetings” of the Youth Advisory Committee.

- b. All meetings of the Youth Advisory Committee shall be noticed and conducted in accordance with the Ralph M. Brown Act.
- c. The Youth Advisory Committee shall establish bylaws, rules and procedures for the conduct of its business, including but not limited to annual meeting schedules, chair rotation, the establishment of subcommittees or ad hoc committees, and parliamentary procedure, which shall be adopted at a regular meeting.
- d. A majority of the members shall constitute a quorum of the body. Members-at-large shall not be considered members for purposes of a quorum. A quorum is required to conduct a meeting of the Youth Advisory Committee.
- e. All actions by the Youth Advisory Committee shall be taken by a majority vote of the entire membership. Members-at-large shall not be considered as a part of the entire membership.

VI. Annual Report and Work Plan

Prior to December 1 each year, the Youth Advisory Committee shall approve a work plan for the following fiscal year to be submitted to the Council Youth Services Committee for review and approval. The work plan shall list the projects and priorities, key milestones, and ongoing items that will be worked on during the following fiscal year.

RESO/!Resolution 2022 (Rev. 10-31-22)