



YOUTH ADVISORY COMMITTEE WORKPLAN

Fiscal Year 2024-25

| Title & Description | Key Milestones | Date (per milestone) | Current Status Notes |
|--|---|---|----------------------|
| <i>On-going Work Items</i> | | | |
| A. Advise City Staff on youth and teen issues within the city. | | Ongoing | |
| B. Assist, advocate, and volunteer for events that support teens and the community. Support city-wide and The View Teen Center events and programs by marketing and volunteering to assist with set-up, leading kids' activities, and clean-up. | Programs at The View Teen Center Volunteer Opportunities Teen Wellness Retreat Monster Bash Bay Area Youth Advisory Committee Social Holiday Bazaar Cops and Gobblers Breakfast with Santa Tree Lighting Santa's Workshop Multicultural Festival Earth Day Pride Summer Movie Night Series | Ongoing Ongoing September 2024 October 2024 November 2024 November 2024 November 2024 December 2024 December 2024 December 2024 March 2025 April 2025 June 2025 July-August 2025 | |



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| c. FY 2024-25 Work Items | | | |
| <p>1. Host Teen Week</p> <p>Initiate a city-wide Teen Week, where teens and the community can participate in a variety of activities acknowledging and supporting teen efforts.</p> | <p>Choose a Teen Week date.</p> <p>Brainstorm workshops or programs to offer during Teen Week. Review community resources to partner with and determine the best location for programs.</p> <p>Implement Teen Week.</p> <p>Present the Teen Friendly Business Awards.</p> | <p>Fall 2024</p> <p>Winter 2024-25</p> <p>2025, Date TBD</p> <p>2025, Date TBD</p> | |
| <p>2. Collaborate with nearby cities' Youth Advisory Groups.</p> <p>Collaborate with the Los Altos, Los Altos Hills, and/or Palo Alto Youth Advisory Groups.</p> | <p>Meet with a Youth Advisory group(s) from a nearby city.</p> <p>Host one workshop, event, and/or initiative in collaboration with at least one other city's Youth Advisory Group.</p> <p>Attend the California Parks and Recreation Association District 4 Youth and Teen Recreation Services-sponsored YAC Social.</p> | <p>Fall 2024</p> <p>Winter 2024-25 or Spring 2025</p> <p>November 2024</p> | |



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| <p>3. Support Academic, College, Career, and Volunteer programs for teens.</p> <p>Provide workshops, events, and/or initiatives to teens that support, educate, and celebrate academics, learning, college prep, volunteering, and/or career exploration.</p> | <p>Host Study Hall and De-Stress Days at The View Teen Center.</p> <p>Host a Day of Service at The View Teen Center on the Martin Luther King Jr. holiday.</p> <p>Provide support to city staff in the planning, marketing, and execution of the Find Your Fit: Teen Career Day event.</p> <p>Provide support to city staff in the planning, marketing, and execution of the Adulting 101: Level Up Your Life workshop series and monthly College Tours.</p> | <p>December 2024 and May 2025</p> <p>January 2025</p> <p>March 2025</p> <p>Ongoing</p> | |

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| <p>4. Promote diversity, equity, and inclusion (DEI) programs for teens.</p> <p>Provide workshops, events, and/or initiatives to teens that support, educate, and celebrate different cultures, pride, and/or inclusion.</p> | <p>Provide support to city staff in the planning, marketing, and execution of the city’s inaugural Pride event.</p> <p>Host a teen-led Cultural Diversity Fair as part of Teen Week.</p> <p>Lead a social media initiative or campaign to highlight diverse teens in the community.</p> | <p>June 2025</p> <p>2025, Date TBD</p> <p>Winter 2024-25</p> | |
| <p>5. Support Health and Wellness programs for teens.</p> <p>Provide workshops, events, and/or initiatives to teens that support, educate, and celebrate mental, physical, and/or emotional health.</p> | <p>Provide support to city staff in the planning, marketing, and execution of the city’s Teen Wellness Retreat Event.</p> <p>Choose a topic for a YAC-sponsored workshop, event, and/or initiative for teens and begin planning the event.</p> <p>Host the YAC-sponsored workshop, event, and/or initiative for teens.</p> | <p>September 2024</p> <p>Winter 2024-25</p> <p>Spring 2025</p> | <p><i>Completed.</i></p> |