



COUNCIL REPORT

DATE: September 26, 2023

CATEGORY: Consent

DEPT.: Public Works

TITLE: **Construction Engineering Services,
Tanner Pacific Inc.—Professional Services
Agreement**

RECOMMENDATION

Authorize the City Manager or designee to amend the existing professional services agreement with Tanner Pacific, Inc., for an additional \$300,000 to provide construction engineering services in a not-to-exceed amount of \$400,000.

BACKGROUND AND ANALYSIS

In recent years, to keep pace with increasing development and construction activity, the Public Works Department has contracted with outside engineering firms for land development-related plan checking and construction engineering and inspection services. Contracting for outside services allows the flexibility to manage the development and construction workload as it fluctuates. Consultants have been necessary to maintain standard turnaround times for plan check and inspection services, which satisfies the customer service level that is expected by the City's businesses and developers and meets requirements under State law.

The City entered into an agreement with Tanner Pacific, Inc. (Tanner Pacific), in the amount of \$100,000 to provide construction management and inspection services for development projects for Fiscal Year 2023-24. The agreement funding will be expended by September 2023. Staff has evaluated the anticipated development and construction workload and determined that assistance continues to be required to keep up with the workload. Staff recommends increasing the Tanner Pacific contract by \$300,000 for additional construction engineering services for a total not-to-exceed amount of \$400,000. The recommended increase will allow the Public Works Construction Engineering Section to maintain a high quality of development reviews and inspections in the time frames required as the development and construction workload continues at a high level.

FISCAL IMPACT

The Fiscal Year 2023-24 Adopted Budget allocated limited-period funding of \$400,000 from the Development Services Fund for consultant support in the Construction Engineering Section.

Of this amount, \$100,000 has been encumbered for engineering services under the current Tanner Pacific agreement. There is sufficient limited-period funding remaining for the recommended contract amendment to add \$300,000 for a total not-to-exceed amount of \$400,000. No additional appropriation is requested at this time.

ALTERNATIVES

1. Do not authorize the agreement amendment for construction management and inspection services for the development projects.
2. Provide other direction.

PUBLIC NOTICING—Agenda posting.

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