

**AoPS Academy Mountain View
Proposed Use & Operations**

405, 406 & 407 San Antonio Rd, Mountain View, CA 94040

Tenant Suite

The existing building was constructed as a shell only. The suite we plan to occupy is 5,523 sq.ft.

Use:

After-school enrichment tutoring for gifted students in grades 2-12 (ages 6 to 18). Subjects include math, language arts, and science.

Number of Employees

- Typically, 10-13 staff, including instructors, campus directors, and support staff

Number of Classrooms and Class Sizes

- 9 classrooms
- Maximum of 16 students per class
- Average enrollment is 12 students per class

Class Schedules

Academic Year Schedule

- Typically, late August thru late May; aligned with local school districts' calendars.
- Class starts will be staggered in **15-minute** increments to minimize overlap. See the Traffic Management and Drop-off and Pick-Up sections below for more information.
- For each classroom in use, we reserve at least 30 minutes between the end of one class and the beginning of the next.

Academic Year Monday-Friday

Class Start	No. of Classes	Max Students at Drop-Off	Class End	Max Students at Pick-Up
3:45	2	32	5:30	32
4:00	2	32	5:45	32
4:15	2	32	6:00	32
4:30	2	32	6:15	32
4:45	1	16	6:30	16
6:00	2	32	7:45	32
6:15	2	32	8:00	32
6:30	2	32	8:15	32
6:45	2	32	8:30	32
7:00	1	16	8:45	16

**Cells shaded green indicate timeslots where drop-off and pick-up happen simultaneously.*

Academic Year Saturday-Sunday

Class Start	No. of Classes	Max Students at Drop-Off	Class End	Max Students at Pick-Up
8:00	2	32	9:45	32
8:15	2	32	10:00	32
8:30	2	32	10:15	32
8:45	2	32	10:30	32
9:00	1	16	10:45	16
10:15	2	32	12:00	32
10:30	2	32	12:15	32
10:45	2	32	12:30	32
1:00	2	32	2:45	32
1:15	2	32	3:00	32
1:30	2	32	3:15	32
1:45	2	32	3:30	32
2:00	1	16	3:45	16
3:15	2	32	5:00	32
3:30	2	32	5:15	32
3:45	2	32	5:30	32
4:00	2	32	5:45	32
4:15	1	16	6:00	16
6:00	2	32	7:45	32
6:15	2	32	8:00	32
6:30	2	32	8:15	32
6:45	2	32	8:30	32
7:00	1	16	8:45	16

**Cells shaded green indicate timeslots where drop-off and pick-up happen simultaneously.*

Summer Schedule

- Two-week summer courses are held during 2-3 Summer sessions.
- Typically, June through mid-August; aligned with local school districts' summer breaks.
- Class starts will be staggered in **30-minute** increments to minimize parking and traffic impact. See the Traffic Management and Drop-off and Pick-Up sections below for more information.
- Program is closed on Saturdays and Sundays during the summer.

Summer Program Monday-Friday

Class Start	# of Classes	Max. Drop-Off	Class End	Max. Pickup
9:00	5	80	12:00	80
9:30	4	64	12:30:45	64
1:00	5	80	4:00	64
1:30	4	64	4:30	64

**2-week sessions held 2 or 3 times per summer*

Administrative Time

Administrative hours of operation are held outside of class times. Campus is used by full time staff to perform admin tasks and hold admissions meetings, and by part time staff for class prep.

- During Academic Year
 - Monday thru Friday: 12:00-4:00 PM, 9-9:30 PM
 - Saturday and Sunday: 7:30-8:00 AM, 7:45-9:00 PM
- During Summer
 - Monday-Friday: 8:00-9:00 AM, 4:30-5:00 PM
 - Saturday-Sunday: Closed

Traffic Management

The above numbers represent the maximum numbers of students possible on the campus at one time, but typical operations at our other campus locations have demonstrated that there are several factors that effectively reduce the actual number of trips generated:

- The above calculations are based on a 16-student maximum, but our average class size is 12 students during the Academic Year and 9 students during the Summer.
- Parents are often bringing 2-3 of their children to our campus at the same time.
- Some parents arrange to carpool with other families.
- Some students stay for multiple sessions in one day.
- Most of our existing students come from within 5 miles of a campus, with a significant number living within walking distance of our newer locations in California.
- We opt to establish new campuses near public transit stations whenever possible.

Drop-off and Pick-up

Please see the attached **Student Drop-Off and Pick-Up Procedures**. Parents are required to drop off their students within 15 minutes of the class start time and pick them up within 15 minutes of class end. Combined with our staggered schedule, this ensures that we have the minimum possible number of students coming and going at the same time.

Parents are required to park their cars and walk their student(s) into the building for drop-off, and to escort their student(s) out at pick-up. Curbside drop-off and pick-up are not permitted. A small number of the oldest students may drive themselves to class.

Updated 3.28.23

ART of PROBLEM SOLVING ACADEMY

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Student Drop-Off and Pick-Up Procedures

All parents must agree (read and digitally sign) to the following student drop-off and pick-up procedures at the time of enrollment. A copy of these procedures is also included in the AoPS Academy Handbook, which is accessible via your parent and student accounts.

We prioritize the safety of all members of our campus community. You can help by following these important procedures.

Pickups and Drop-offs

- Curb side drop-off and pick-up are not permitted.
- Parents are required to walk their students into the building before class to check in, and to meet them at the building after class for pick up. Students of any age may not leave the building without their parent or guardian.
- Please drop off your student no more than 15 minutes before class and pick them up no more than 15 minutes after class.
- If someone besides a parent or guardian will be picking up your student, please email the front office ({campus}@aopsacademy.org) so we know this person is authorized to take your student home.
- Please check with your local campus for COVID-specific drop-off and pick-up requirements

Parking

- Parking is available in the public garage located in the adjacent building at 413 San Antonio Road, as shown on the attached map.
- There are also a few limited time parking spaces with a maximum of 15 minutes located in front of the building.
- Vehicles are not allowed to queue on the streets adjacent to the building.

Safety

- Drive slowly in the parking lot and pay full attention to the roads.
- Always park your vehicle in a marked parking space. Don't just pull over.
- Never allow your student to walk in the parking lot unattended.