



# City of Mountain View

## Minutes - Draft

### Board of Library Trustees

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Monday, February 26, 2024

7:00 PM

Library Program Room - First Floor

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#### Special Meeting

#### 1. CALL TO ORDER

#### 2. ROLL CALL

Chairperson Nehrlich called the meeting to order at 7:02 p.m.

**Present** 5 - Member Kuldip Ambastha, Member Sharon Su, Member Nicole Vogt, Vice Chair Kristin Higaki, and Chair Eric Nehrlich

#### 3. MINUTES APPROVAL

##### 3.1 Approval of Minutes from January 22, 2024

MOTION - Higaki/Ambastha (M/S) to approve the Minutes from the January 22, 2024 Board of Library Trustees Meeting as presented. Motion carried. Votes taken by roll call.

**Yes:** 5 - Member Ambastha, Member Su, Member Vogt, Vice Chair Higaki, and Chair Nehrlich

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC

No public comments.

#### 5. DONATIONS

None.

#### 6. PRESENTATIONS

None.

#### 7. UNFINISHED BUSINESS

None.

#### 8. NEW BUSINESS

##### 8.1 Fiscal Year 2023-24 Mid-Year Performance Measures

Library Director, Tracy Gray provided an update on the mid-year performance measures. Visits to the library are on target with over 300 thousand this mid-year. Circulation continues to increase, especially with digital materials like e-books and audio books. Program attendance continues to be steady with attendee's satisfaction feedback remaining positive. Putting on quality programs that positively impact the community. The computer stations and study rooms continue to increase with usage. Statistics for the study rooms will be added to the next performance measures in July. Numbers may be correlated to people getting out from Covid restrictions and seeing an increase during post pandemic which has since fizzled out through this fiscal year as things return to normal.

**9. BOARD/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS****9.1 Library Director's Report**

Library Director, Tracy Gray shared an update on the new bike tool kits which are now available to check out for one week. The Bookmobile received positive comments from new residents who visited and stayed for story time. This also peaked their interest with signing up for a new library card and checking out materials. The bookmobile event schedule is available online and promoted on the Library's social media platforms.

The Tax Preparation program kicked off with a great turn out. The Friends of the Mountain View Library is celebrating their 50th anniversary this year. In celebration, the Friends will be giving staff anniversary shirts, having special book sales, and having their goal of finding 50 new volunteer members. The Friends' upcoming book sale will be on the weekend of March 2-3.

Public comment:

Nicolas Hargis, shared it was great to see the bookmobile at the lunar celebration. Suggested an idea for the History Center to include books about Chinese Americans or Asian Americans who make up 30% of our community and would be an important feature for inclusivity.

**9.2 Agenda Setting**

- Policy review and updates.
- Staff presentation on programming.

**10. ADJOURNMENT**

Having no further business, Chairperson Nehrlich adjourned the meeting at 7:43 p.m.

The next Board of Library Trustees' meeting will be on Monday, March 18, 2024 at 7:00 p.m.

Minutes submitted for approval by Joy Phaphakdy.