

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN
Fiscal Year 2023-24

Title and Description	Key Milestones	Date (per milestone)	Completed Date/Notes
Ongoing Work Items			
A. Review, prioritize, and recommend bicycle and pedestrian projects for the annual TDA Article 3 funding application cycle.	Preliminary review of potential projects VTA call for projects	March 2024 Spring 2024	
B. Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Mobility Chapter, Precise Plans, City Code revisions, and Zoning Ordinance bicycle parking requirements).	As required/requested Active Transportation Plan Local Road Safety Plan Transportation Demand Management Ordinance	As required/requested Fall 2023 and Spring 2024 August 2023 Winter 2023	October 25, 2023 April 24, 2024 March 27, 2024 October 25, 2023
C. Review the City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and recommend improvements.	Ongoing AB 43 Implementation	Ongoing TBD	October 25, 2023
D. Make recommendations on capital improvements to bicycle/pedestrian facilities.	Annual Capital Improvement Program (CIP) development and approval process	March 2024	
E. Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments.	As directed by the City Council	As directed	

Title and Description	Key Milestones	Date (per milestone)	Completed Date/Notes
<p>F. Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and people with disabilities.</p>	<p>Regular review of current active transportation projects</p> <p>Grant/Sleeper and other crossings</p> <p>Castro and El Camino Real Protected Intersection Project</p> <p>El Camino Real/Escuela/El Monte Intersection Improvements</p> <p>Middlefield and Moffett Bikeway Projects, Shoreline/101 Bridge</p> <p>Steven’s Creek Trail Extension</p>	<p>Ongoing</p> <p>Fall 2023</p> <p>Summer 2024</p> <p>Summer 2024</p> <p>Summer 2024</p> <p>Summer 2024</p> <p>Summer 2024</p> <p>Fall 2024</p>	<p>September 27, 2023</p>
<p>G. Promote bicycle and pedestrian safety via the City website and programs.</p>	<p>Ongoing</p>	<p>Ongoing</p>	
<p>H. Coordinate with City departments and advisory bodies, other jurisdictions within Santa Clara County, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.</p>	<p>City representative attend monthly VTA BPAC meetings.</p> <p>Participate in Association of Pedestrian and Bicycle Professionals webinars offered through the VTA</p> <p>Explore conducting a joint meeting with one other city BPAC (e.g., Los Altos, Palo Alto, Sunnyvale)</p> <p>Pursue coordination activities as opportunities are identified</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Winter 2024</p> <p>Ongoing</p>	<p>Monthly</p> <p>Monthly</p>

Title and Description	Key Milestones	Date (per milestone)	Completed Date/Notes
I. Active Transportation Plan performance measures, trends, and targets to assess progress in improving the City’s pedestrian and bicycle environment.	Receive/review Police data on pedestrian/vehicle, bicycle/vehicle, and pedestrian/bicycle collisions and near misses.	Quarterly	
J. Monitor performance measures, trends, and targets to assess progress in improving the number of students walking or bicycling to school.	Implement a SRTS program with schools	Fall 2023	Underway
K. Promote and participate in events to encourage bicycling and walking (subject to BPAC members’ availability).	2023-24 CNC Springer/Cuesta/Phyllis Neighborhood Area – 545 Hans Ave. 2023-24 CNC Regular Neighborhood Meeting – 500 Castro St. Farmers’ Market Bike MV Bike Rides Earth Day SVBC 2023 Bike Summit Bike to Wherever Days Monster Bash	October 5, 2023 December 7, 2023 Ongoing Monthly April 2024 August 2023 May 2024 October 28, 2023	October 5, 2023 September 23, 2023 October 28, 2023 December 2, 2023 December 16, 2023 April 20, 2024 August 24, 2023 October 28, 2023
L. Annual Review of Active Transportation Plan	BPAC agenda item	Spring of 2025	
M. Annual Legislative Review and Update	BPAC agenda item	January 2024	November 29, 2023

Title and Description	Key Milestones	Date (per milestone)	Completed Date/Notes
Fiscal Year 2022-23 Work Items			
N. Develop Active Transportation Plan	Input into plan elements	Fall of 2023 and Spring of 2024	October 25, 2023 April 24, 2024
O. Review plan for adopting and implementing a Vision Zero Policy/Program.	Finalize Local Road Safety Plan	August 2023	March 27, 2024
P. Review progress on the Citywide Transportation Demand Management (TDM) Ordinance	Input on ordinance framework	Spring 2024	